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Orientation and Registration for the Academic Year 2023/2024

Dear AB,

We are delighted that you have accepted a place on your chosen degree at Maynooth University, beginning this September, and we look forward to warmly welcoming you to our university community.

Registration

You will receive an email from registration@mu.ie to the e-mail address you used for your CAO outlining how to register for your programme of study. Note: emails will be sent on the 11th of September 2023 for CAO Round 1 and on a weekly basis thereafter for Round 2 and Round 3 **(Round 2 on Friday 15th September)**. This information will be issued by the University's Student Records and Registration Office and will include your username and password to enable you to register online. Please read the information carefully and follow all instructions. Queries about registration should be directed to the Student Records and Registration Office on (01) 7083813 or email registration@mu.ie.

Registration Verification will take place on campus the week of the 18th of September. Details of the date you are required to attend will be included in the email you will receive for registration. Students must produce the following documentation for Registration Verification: a valid passport or valid driving licence with photo or birth certificate (accompanied by Public Services Card or one of the accepted forms of photo ID). Note: baptismal certificate will not be accepted. Students wishing to register in their married name must either produce a state marriage certificate or have their married name on their passport.

Active* Consent Workshop

You will receive a link in your registration email to access a 30 minute online Active* Consent workshop to provide you with the knowledge/skills to enjoy a safe and respectful college experience. **We ask that you complete this workshop before Welcome Week and bring your certification of completion (in paper format or a screenshot on your phone) to the Library on Registration Day.**

Fees and Grants

You will receive a fee specific email, from the Fees & Grants Office (fees.office@mu.ie). Please be mindful that, once a student registers on a course, they immediately become liable to payment of fees for the period of registration up to the date they officially withdraw. Fees & Grants Office website: www.maynoothuniversity.ie/student-fees-grants/undergraduate.

please turn page over for more details

Timetable

Class times are shown on course finder and on the Timetable Office's website. Personalised timetables for semester one will be accessible online to students who have registered to their module choices from Friday 15th September. <https://apps.maynoothuniversity.ie/timetable/>

Orientation: My Maynooth Programme

Our yearlong Student Orientation Programme aims to support students as they begin their journey here in Maynooth. The programme will include information on topics such as your subject choices, academic and student support services, student life, extra-curricular opportunities as well as key events and dates.

The University will hold a Welcome Week for incoming first-year students during the week commencing 18th September and lectures for first year students will begin during the week commencing 25th September. For students with subject choices within their degree programmes, there will be a series of Subject Information Talks, held on campus, on Tuesday 12th and Wednesday 13th September. All orientation schedules, information and updates can be found at my.maynoothuniversity.ie. Specific Orientation Group set aside for the Round 2 students (Group 33) which is scheduled to be on campus on Friday, 22nd September. Email orientation@mu.ie

Maynooth University Access Programme (MAP)

In 2023, all students supported by the Maynooth University Access Programme (MAP), including mature, QQI, HEAR and DARE entrants, students with disabilities, Sanctuary scholars, and Think About Teaching foundation course students, will attend Welcome Week. During your day on campus, you will have a choice of information sessions to attend that are most relevant to you. MAP will deliver sessions where you can meet our team, learn about the financial, academic, and personal supports available and connect with other students.

You are recommended to engage with the MAP sessions to learn about the supports available and you can elect to return to participate on subsequent days as needed. MAP will email all eligible students with further information on the available offerings. MAP will also advise HEAR students on the process for checking in with the MAP team during Welcome Week, which is a mandatory step required to maintain your HEAR-eligible status.

Accommodation

On-campus accommodation at Student Residences will be fully booked after the online booking event on 1 September – see www.maynoothuniversity.ie/student-residences. Off-campus accommodation information and guidance is available at www.maynoothuniversity.ie/student-services. You will also now have access to the self-service listings website www.maynoothstudentpad.ie using the guest password: @Guest1AY202324! (password is case sensitive). Email maynoothstudentpad@mu.ie with any queries. For occasional or hostel-style accommodation, please contact front.desk@mu.ie.

Transport

Details regarding transport options are available on this website: www.mu.ie/gettinghere. We look forward to meeting you and hope that your time spent at Maynooth University will be stimulating, educationally rewarding and enjoyable.

Yours sincerely



Sheila Purcell
Admissions Officer (Interim)

Maynooth University receives your data from the CAO and manages it in accordance with our GDPR policies. If you have recently removed your Maynooth University preferences, do not be concerned that you are receiving this, as there is a small delay in updating records from the CAO to Maynooth University.

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