

Maynooth University John & Pat Hume Doctoral Awards 2023-2024 Guide for Applicants

Contents

Purpose of the Guide	2
Important Dates	2
How to Apply	3
Step One: Register on PAC	3
Step Two: Login to Commence Application	5
Step Three: Starting your application for a MU John & Pat Hume Doctoral Award	5
Step Four: The Application	7
“Personal Details” Section	8
“Contact Details” Section	9
“Your Academic History” Section	9
“Proposed Research Project Information” Section	11
“Personal Statement” Section	13
“Hume- EDI Awards” Section	14
Women In Stem Hume Awards	14
“Supervisor & Recommender Support” Section	15
“Applicant Documentation Upload Checklist” Section	17
“Review of Application” Section	18
“Submit” Section	19
Recommended system requirements	20
Enquiries	20

Purpose of the Guide

The purpose of this guide is to provide applicants with practical information in preparing and submitting an application for funding under the Maynooth University John & Pat Hume doctoral awards scheme. The scheme provides a range of doctoral research awards for prospective doctoral students. Full details, including eligibility criteria for individual awards, are provided in the terms and conditions of the scheme.

Key Points to Remember When Making an Application

- ✓ Applicants are required to read the terms and conditions of the scheme as well as this guide carefully before completing their application.
- ✓ All applicants must make contact with their proposed supervisor and discuss their proposed research in advance of creating an application in the online system.
- ✓ The name of the proposed supervisor is mandatory and the supervisor must confirm their support via the online application system. This is not a reference.
- ✓ All applicants are also required to organize two nominated referees who will provide a reference directly via the online application system. It is the applicant's responsibility to ensure that referees submit their reference before the specified deadline.
- ✓ Applications that are incomplete or not submitted (i.e. remain as drafts) in the online system after the application deadline will be deemed ineligible.
- ✓ Where text in the application form exceeds the specified limit, only the text within the limit **will be** considered. For example, should an applicant submit five pages for a section which is limited to four pages maximum, only the first four pages of the text submitted by the applicant will be considered by the evaluators.

Important Dates

John Hume Call Opens:	Wednesday, 30 November 2022
Deadline for applicants:	12 midnight (GMT) on Monday 30 January 2023
Deadline for supervisors	12 midnight (GMT) on Monday 30 January 2023
Deadline for referees:	12 midnight (GMT) on Monday 30 January 2023
Outcome of the competition:	May 2023

Applicants and referees are strongly encouraged to submit applications/references well in advance of the deadline. Late applications/references cannot be accepted.

How to Apply

Applications are made via an online application system accessible from the following link:

<https://v2.pac.ie/institute/11>

Step One: Register on PAC

To begin an application on PAC, the applicant must first register an account. This is done by visiting <https://v2.pac.ie/> and selecting **Register** at the top of the page: (Check link is rolled over)



The screenshot shows the PAC website interface. At the top, there is a navigation bar with links: HOME, INSTITUTIONS (with a dropdown arrow), REGISTER, LOGIN, and HELP. A large green arrow points to the REGISTER button. Below the navigation bar is a banner image featuring four diverse students (three women and one man) sitting outdoors, smiling and looking at books. The text "Postgraduate Applications Centre" is displayed in a white box over the bottom of the banner image. Below the banner, there is a paragraph of text describing the PAC's services, and a green button labeled "Learn more about us" is positioned to the right of the text.

The Postgraduate Applications Centre (PAC) provides administrative data-flow services to the education sector and beyond. PAC staff strive to work closely with their clients to offer best-practice solutions in order to achieve lower administration costs, higher applicant numbers/conversions and to offer insight and business intelligence. Through its services, PAC aims to provide support for both clients and applicants - to allow our clients to focus on what matters to them and to provide our applicants with a tailored, efficient, user-friendly service.

[Learn more about us](#)


The applicant must input the information as seen below. It is important to use a valid email address so that they have access to. All correspondence regarding the application will be sent to this email address.


Note: that if the applicant had applied to PAC previously, they already have a PAC account.

Please proceed to login.

If the applicant has forget/misplace their username or password, click on "Forgot your User Name or Password?" at the bottom of the login screen and follow instructions provided by the system.

It is important for the applicant to select the correct EU status as they may be asked to provide evidence to back up the selection. If the applicant is unsure of their status, they should contact the MU directly at humphdscholarship@mu.ie before registering.





[HOME](#)
[INSTITUTIONS](#)
[REGISTER](#)
[LOGIN](#)
[HELP](#)

Register

Use this form to create an account. An account is needed to be able to make any applications.

Registration From

It is important to use a valid email and address, as this information will be used for all correspondence.

Agent: ☐

Are you an agent making applications on behalf of students?
If unsure, leave blank. If you are an agent please tick this box.

Please answer the following question accurately as the answer will have a direct impact on the way your applications are being processed.

Non-EU: ☐

I am a national of a non-EU member state?

First Name:

Last Name:

Address Line 1:

Address Line 2:

Address Line 3:

Post Code:

Country:

Phone number:

Email:

Confirm Email:

Password:

Confirm Password:

-- Please choose --

Declarations

☐


I have read, understood and accept the PAC [privacy statement](#).


☐

I consent for PAC to contact me by email in order to be able to process my application(s) and that the institute for whose course I am applying to, can possibly contact me by email, sms, post or phone.

[Register](#)

Once the applicant has registered, they will be advised to **Login** to commence your application





[HOME](#)
[INSTITUTIONS](#)
[REGISTER](#)
[LOGIN](#)
[HELP](#)

Registration

Thank you for registering an account. Please follow the instructions you receive in your email to verify your account and continue.

LOCATION:

1 Courthouse Square
Galway
Ireland

CALL US ON:

+353 91 549260

© 2019 Copyright PAC

[Privacy Policy](#)

Step Two: Login to Commence Application

The applicant must now Login to commence their application, using the email and password created.

Once the applicant has logged in to the account, the email they have registered with will be noted on the top of the screen.

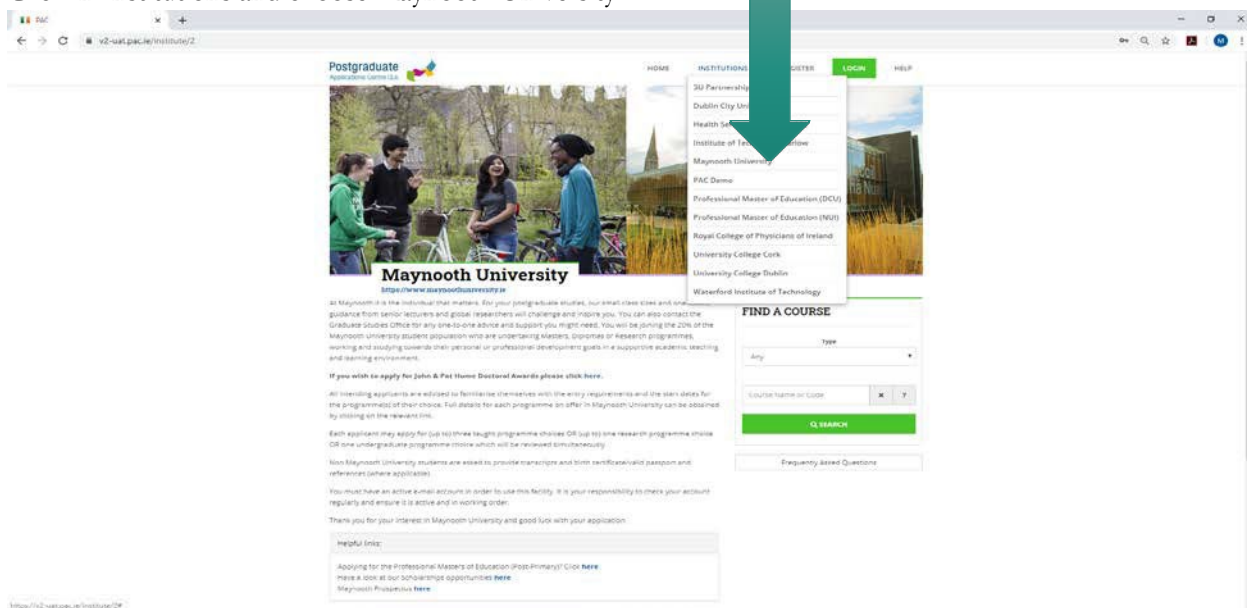


Welcome To PAC

Providing Administrative data flow services to the Educational Sector and beyond. We strive to work closely with our clients to offer best practice solutions to achieve lower administrative cost, higher applicant numbers and conversions, and to offer insight and business intelligence. Through our services we aim to provide support for both client and applicants to allow our clients the freedom to focus on what matters - your real business.


Step Three: Starting your application for a MU John & Pat Hume Doctoral Award

Click in Institutions and choose Maynooth University




From here, the applicant must choose the following:

- Under TYPE: Click Scholarship
- Under DEPARTMENT: Choose Department



HOMEINSTITUTIONS ▾REGISTERLOGINHELP



MU John & Pat Hume Doctoral Awards

You are required to read the [Terms and Conditions](#) of the scheme as well as the guide for applicants carefully before completing your application. Each application will be considered for the John & Pat Hume Doctoral Awards. In addition, your application may be considered for Women in STEM Hume (WISH) Fellow Scholarships and Maynooth Access Programme Hume (MAP) Scholarships, should you meet the criteria as indicated in the details below.

To commence your application, you must indicate the following

- Under TYPE: Click Scholarship
- Under DEPARTMENT: Choose Department

Full details of the awards are detailed below.

[John & Pat Hume Doctoral Awards](#)

John & Pat Hume doctoral awards will be offered to successful doctoral applicants with demonstrated excellence in academic course work and research

There are three types of awards:

Award	Stipend per year	Allowance for research expenses	Fees	Open to

FIND A COURSE

Availability

☐ Open courses only

Type

Scholarship ▾

Department

Any ▾

Course Name or Code

✕ ?

SEARCH

Frequently Asked Questions

Once an applicant finds the department they wish to study in, the applicant must click **Apply**.

SEARCH

Frequently Asked Questions

1 Search Result

John & Pat Hume Doctoral Award - Law MU5033

[Open](#) [Scholarships](#) [Doctoral details](#)

[Prospectus](#) [Apply](#)

Once you have found the programme you wish to apply to, the applicant must click Apply. Otherwise choose another department.

6

Step Four: The Application

Applicants do not have to complete and submit their application in one sitting; they can save the information in the online system and return to their application repeatedly, by clicking your email details on top of screen and accessing “**My Account**”.



Please note that once an application is submitted, it is not possible to make any changes.

The application cannot be submitted until the supervisor and referees have uploaded their support documentation.

The application form consists of a number of fields. Many fields are mandatory and if left empty, the system will provide an error message as applicants save their work and progress to another section, or when checking the application before submitting. Some fields are not specified as mandatory in the online system; however, applicants must provide information in fields relevant to their funding proposal for full consideration. Some fields require text to be entered into a box and some fields require documents to be uploaded into the system.

Where applicants are required to upload a document, they can upload a file in one of the formats supported by the online system: **.pdf (preferred file format)**, .docx, .doc, .rtf, .wpd, .txt, .xlsx, .xls, .jpg, .pict, .gif, .bmp, .tif or .png. The file name must include the appropriate three- or four-letter extension. **Important:** do not attempt to upload a document that is password protected or contains macros or some other active content; such files cannot be uploaded, and the upload process will fail.

It is recommended that applicants save their documents as .pdf, selecting “smallest file size” option when they create the .pdf file.

The application form comprises of key sections, which must be populated.

1. Personal Details
2. Current Academic Status
 - a. Undergraduate Qualifications
 - b. Postgraduate Qualifications
3. Proposed Research Project Information
4. Personal Statement
5. Hume – EDI Awards (to completed only if applying for a WISH/MAP Hume Awards)
6. Supervisor/Recommenders Support
7. Document Upload Checklist
8. Review of Application
9. Submit

“Personal Details” Section

Ensure that all fields marked with * are completed.

PAC
PROCESSING
APPLICATIONS
IN THE CLOUD

HOME INSTITUTIONS ▾

HELP

Pages

Personal Details

Current Academic Status

Undergraduate Qualification - Bachelor's Degree or Equivalent

Request supervisor

Request referee

PERSONAL DETAILS

Please answer all questions marked with an *

First Name *

jane

Family/Last Name *

Doe

Date of Birth *

24/02/1997

Dates must be in DD/MM/YYYY format

Have you previously studied in NUI Maynooth/ Maynooth University before? *

Yes

No

If Yes please enter your NUI Maynooth/ Maynooth University Student Number *

Gender *

Female

Are you a Citizen of an EU Member

Yes

No

Address line 1 *

House number and Street

Address line 2 *

Town or City

Address line 3 *

Area

Address line 4 *

Country *

Republic of Ireland

Personal Email *

janedoe@gmail.com

Phone Number *

00123456789

Next →

* Unsaved changes

LOCATION:

1 Courthouse Square
Galway

CALL US ON:

+353 91 549260

“Current Academic Status” Section

This section allows the applicant to provide a summary of their academic history to date.

Highest Qualification Awarded to date: Please specify your highest qualification awarded (i.e. fully completed, with official final results available) to date.

Current Studies: If the applicant is currently studying/have not fully completed your most recent studies, please select the relevant qualification level from the drop-down list. If this does not apply to you, select “Not Applicable”. Please indicate the date of your expected final results.

PROCESSING APPLICATIONS IN THE CLOUD

HOME

INSTITUTIONS

HELP

Pages

Personal Details

Current Academic Status

Undergraduate Qualification - Bachelor's Degree or Equivalent

Request supervisor

Request referee

CURRENT ACADEMIC STATUS

This screen allows you to give a summary of your current academic status.

Highest Qualification Awarded to date *

Honors bachelor degree (NFQ Level 8) or equivalent

If you are currently studying, select your current qualification type from the dropdown list *

Masters degree (NFQ level 9) or equivalent

If you are currently not studying, select 'Not Applicable'

Please indicate date final results are expected *

20/07/2022

Answer if you are currently pursuing an undergraduate or postgraduate programme. Dates must be in DD/MM/YYYY format

Previous

Next

* Unsaved changes

LOCATION:

1 Courthouse Square
Galway
H91 VF21
Ireland

CALL US ON:

+353 91 549260

Undergraduate qualification - Bachelor's degree or equivalent

Provide details of your undergraduate qualification. If this qualification was fully completed, upload official academic transcripts with details of your results. If the applicant is in the final year of their undergraduate qualification, please upload your penultimate year results.

In case of transcripts issued in languages other than English, applicants are required to upload an English translation together with the original transcript. Official translations are preferred where available; if providing an official translation at the time of application is not feasible, an unofficial translation can be uploaded into the online system instead. The University reserves the right to require official translations of transcripts before an award offer can be confirmed.

The screenshot displays the PAC system interface for the 'Undergraduate Qualification' section. The left sidebar shows a navigation menu with 'Personal Details', 'Current Academic Status', and 'Undergraduate Qualification - Bachelor's Degree or Equivalent' selected. Below the menu are buttons for 'Request supervisor' and 'Request referee'. The main content area is titled 'UNDERGRADUATE QUALIFICATION' and contains the following fields:

- Qualification (Undergraduate) ***: A text input field.
- Do you have your final overall result, click yes or no. ***: Radio buttons for 'Yes' and 'No'.
- Institution ***: A text input field.
- Address of Institution ***: A text input field.
- Dates Attended ***: A text input field with a placeholder 'mm/yyyy to mm/yyyy'.
- Academic Transcripts ***: A 'Choose Files' button and a note 'No file chosen'. Below it, a message states: 'Multiple Files can be Uploaded. For assessment they will be merged in the order they are selected/listed'.
- Please tick here if you have additional undergraduate qualifications**: A checkbox.

Navigation buttons 'Previous' and 'Next' are located at the bottom of the form.

Postgraduate Qualification – Master's Degree or equivalent

Provide details of your postgraduate qualification. If this qualification was fully completed, upload official academic transcripts with details of your results.

The screenshot displays the PAC system interface for the 'Postgraduate Qualification' section. The left sidebar shows a navigation menu with 'Personal Details', 'Current Academic Status', and 'Undergraduate Qualification - Bachelor's Degree or Equivalent' selected. Below the menu are buttons for 'Request supervisor' and 'Request referee'. The main content area is titled 'POSTGRADUATE QUALIFICATION' and contains the following fields:

- Qualification (Postgraduate)**: A text input field.
- Do you have your final overall result, please click yes or no**: Radio buttons for 'Yes' and 'No'.
- Institution**: A text input field.
- Address of institution**: A text input field.
- Dates Attended**: A text input field with a placeholder 'mm/yyyy to mm/yyyy'.
- Academic Transcripts**: A 'Choose Files' button and a note 'No file chosen'. Below it, a message states: 'Multiple Files can be Uploaded. For assessment they will be merged in the order they are selected/listed'.
- Please tick here if you have additional qualifications**: A checkbox.

Navigation buttons 'Previous' and 'Next' are located at the bottom of the form.

“Proposed Research Project Information” Section

Please note the following:

- **Abstract:** Applications will be assessed by both expert and non-expert evaluators during the two-step evaluation process (as outlined in the terms and conditions). Therefore, your **abstract** needs to be written effectively for a broad audience and should summarize all important aspects of your proposed project. The abstract should not exceed 300 words.
- **Research project proposal** is to be uploaded as a file into the online system (preferred format .pdf). In your research proposal, describe the topic, including aims and objectives, and central research questions. Describe the methodology, including for example, experimental, investigative and analytical methods and theoretical frameworks. Include ethical considerations where relevant. The proposed research plan should include a schedule for the completion of tasks and phases of the project, and efficient management and performance of research.
- Important: the research project proposal must not exceed four (4) pages, minimum font size 11, minimum margins 2cm (left/right/top/bottom each margin minimum 2cm), 1.5 spacing. Should an applicant upload a longer proposal, any text exceeding four (4) pages will be ignored. Should an applicant upload a proposal using a smaller font size or narrower margins, the University reserves the right to deem such application ineligible.
- The applicant can also upload an additional document with a Gantt chart showing your project plan and/or a bibliography/reference list. Note that this additional document must not exceed three (3) pages. If the additional document exceeds three (3) pages, only the first three (3) pages will be considered when the proposal is assessed.
- Note: Research Proposal 4 pages maximum plus 3 pages for additional charts or lists = 7 pages in total.
- **Fit of applicant** should not exceed 300 words.

Fields described previously can be seen in the following screen snapshot.

Pages

Proposed Research Project Information

Personal Statement

John & Pat Hume:
Equality, Diversity
and Inclusion
Doctoral Awards

Supervisor/Referees
Support

Documentation

Request supervisor

Request referee

PROPOSED RESEARCH PROJECT INFORMATION

This section includes a number of fields that will provide information about your funding application. Please refer to the Guide of Applicants.

Proposed Research Project Title *

Character Count 0

Word Count 0

Please provide your proposed research project title.

Please provide an abstract of your proposed research project *

Character Count 0

Word Count 0

Your abstract should be written to communicate effectively with both experts in your field and non-specialists. Abstract should not exceed 300 words.

Research Proposal *

Choose Files No file chosen

Please note that as part of the documentation upload you will be required to submit your research project proposal. In your research proposal, describe the topic, including aims and objective and central research questions. Describe the methodology, including for example investigative and analytic methods and theoretical frameworks. Include ethical considerations. Describe the proposed research plan and include a schedule for the completion of tasks and phases of the project. Note that maximum length of the research project proposal is 4 pages and 1.5 spacing (consult the Guide for Applicants for more details).

Multiple Files can be Uploaded. For assessment they will be merged in the order they are selected/listed

Supplementary Material

Choose Files No file chosen

In addition to the four page proposal, you may submit up to three pages of supplementary material (Gantt chart and any graphs or tables) you need to provide to accompany your research proposal. Do not extend the proposal text beyond the initial four page limitation.

Multiple Files can be Uploaded. For assessment they will be merged in the order they are selected/listed

Fit of Applicant & Department *

Character Count 0


Word Count 0

Please provide a statement (300 words or less) that demonstrates the alignment of your proposed project with the academic department's expertise and research areas.

“Personal Statement” Section

Personal statement: The personal statement should include information about your capabilities, motivation, interests, and non- academic achievements relevant to your application. The personal statement should not exceed 500 words.

Awards and Achievements: Applicants also have the opportunity to highlight their **awards and achievements** relevant to the proposal and to the scheme requirements. Maximum length of this field is 300 words.

 PROCESSING APPLICATIONS IN THE CLOUD

HOME INSTITUTIONS ▾

HELP

Pages

Proposed Research Project Information

Personal Statement

John & Pat Hume: Equality, Diversity and Inclusion Doctoral Awards

Supervisor/Referees Support

Request supervisor

Request referee

PERSONAL STATEMENT

Please include the following in your personal statement:

(a) Explain why you wish to pursue a programme of research at Maynooth University in the area you have chosen. Include information on any relevant experience and interests that have informed your desire to pursue a research degree.

(b) Provide any additional information you feel will offer a full picture of your capability, motivation and interests (both academic and non-academic). Explain why are you suited for this specific research and for the research award.

Do **NOT** include information about financial hardship or whether you wish to apply for an award under the Maynooth Access Programme (MAP) provision in your personal statement.

Your personal statement should not exceed 500 words overall.

Personal Statement *

Character Count 0 Word Count 0

Please enter your personal statement (500 words)

Please provide information about your awards and achievements relevant to this funding application *

Character Count 0 Word Count 0

300 words or less

Previous

Next


“Hume - EDI Awards” Section



Women In Stem Hume Awards

By selecting yes, the applicant is confirming that they are a female applicant making an application for a PhD in a STEM-related research project. If the applicant answers “No” to this question, the applicant can skip this section of the guide.

Maynooth Access Programme Hume Awards

Only applicants who answer “Yes” to the question “*Do you want to apply for a Maynooth Access Programme Hume Award?*” will have access to this section and will be required to answer the relevant questions. If the applicant answers “No” to this question, the applicant can skip this section of the guide.

 PROCESSING APPLICATIONS IN THE CLOUD

HOME INSTITUTIONS   HELP

Pages


Project Information


Personal Statement

John & Pat Hume: Equality, Diversity and Inclusion Doctoral Awards

Supervisor/Referees Support

Documentation Upload Checklist

 Request supervisor

 Request referee

As part of our commitment to equality, diversity and inclusion (EDI), Maynooth University funds three Hume EDI Doctoral awards annually in areas where there is significant under-representation, including women in STEM, and the Maynooth Access Programme (MAP) target groups highlighted in our Strategic Plan 2018-2022:

Women in STEM Hume (WISH) Doctoral Awards (2 Awards)

Maynooth Access Programme (MAP) Doctoral Award (1 Award)

Do you want to apply for a Women in STEM Hume (WISH) Award? *

Yes

No

By selecting yes, I am confirming that I am a female applicant making an application for a PhD in a STEM-related research project.


Do you wish to apply for a Maynooth Access Programme (MAP) Hume Award? *

Yes


No

By selecting Yes, I am confirming that I meet the eligibility requirements contained in the Hume Award Terms and Conditions. The information provided by applicants in this section will be kept strictly confidential in line with the University's Data Protection Policy and will be provided to the Maynooth University Access Programme only.

Please indicate your main entry route to your undergraduate studies *

Disability Access Route to Education (DARE) 

Please indicate any additional criteria that apply to you *


Lone Parent 

Do you have a disability? *

Yes



No

Please indicate your primary disability. *

Other 

If Other, please provide details of your disability *

Test

Character Count  Word Count 

Were you registered with your Institution's Disability Office? *

Yes

No

← Previous

Next →

“Supervisor & Recommender Support” Section

Part A: Supervisors

The applicant must make initial contact with their proposed supervisor and ensure the supervisor has agreed to support your application. Please indicate the name of the supervisor below and select the supervisor from the drop-down list under the ORANGE BOX on left of application form.

Part A: Supervisor Name *

Please indicate the name of your supervisor above and select them from the drop down list under the Orange box on the left of application form. You cannot submit your application until your supervisor has responded to the email.



When an applicant selects to request a supervisor, this is the screen they are presented with: Here they can select a supervisor from a pre-defined list, they can re-send and cancel the request once it has not already been answered. If your proposed supervisor is not on the drop-down list, please email: humephdscholarship@mu.ie.

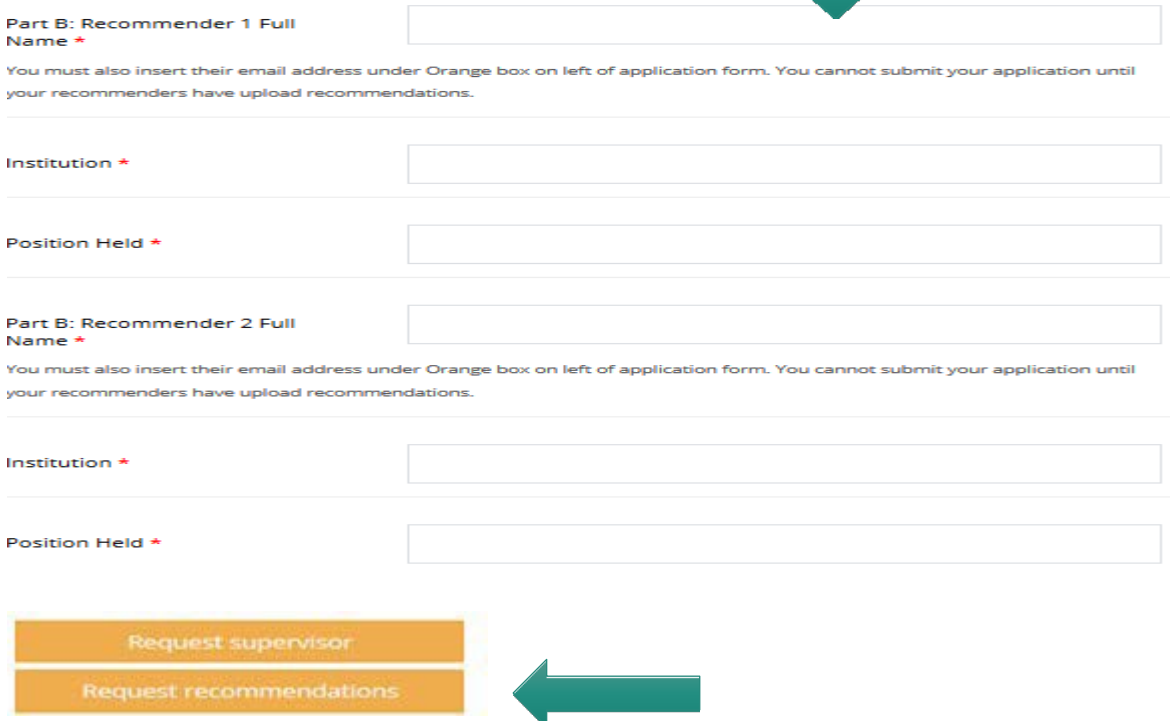
The screenshot shows a web application interface. On the left is a dark sidebar with a navigation menu containing items like 'Postgraduate Qualification', 'Degree or...', 'Doctoral A...', 'Application...', 'Research f...', 'application', 'Personal S...', 'Applicant...', 'Documentation Upload', and 'Checklist'. The main content area is titled 'Supervisors' and includes instructions: 'To apply to this course you need 1 supervisor(s). Please use the form below to send supervision requests by selecting the supervisor(s) from the drop down menus.' Below this are two buttons: 'Re-send E-mail' (blue) and 'Cancel request' (red). There is a checkbox labeled 'Supervisor:' followed by a dropdown menu currently showing 'Jen Corbett'. To the right of the dropdown is a green 'Accepted' button. At the bottom right of the form is a red 'Cancel' button. A link at the top right says 'For the "Guide for Applicants" click here.'

An automatic email will be issued to your prospective supervisor. The application system will not allow you to submit your application until your prospective supervisor has responded positively to the email asking them to confirm the following of two options:

1. I am willing to supervise this student subject to them being awarded a Hume scholarship or
2. I am not in a position to supervise this student.

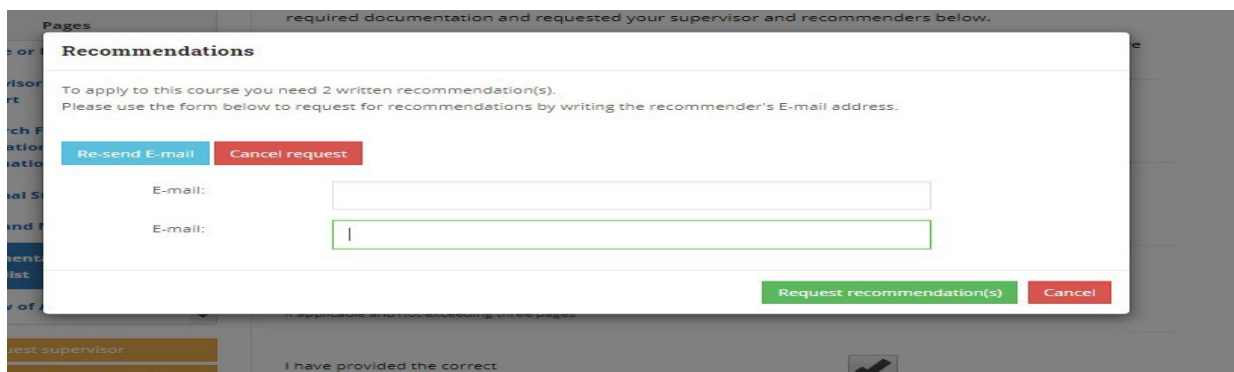
Part B: Recommenders

The applicant must also enter details of two Recommenders (references), indicating name, institution and position and insert the email address under **ORANGE BOX** on left of application form. The applicant cannot submit their application until the recommenders have uploaded recommendations.



The screenshot shows the 'Part B: Recommenders' form. It contains two identical sections for Recommender 1 and Recommender 2. Each section has a label 'Part B: Recommender 1 Full Name *' and 'Part B: Recommender 2 Full Name *' followed by a text input field. Below each name field is a note: 'You must also insert their email address under Orange box on left of application form. You cannot submit your application until your recommenders have upload recommendations.' Further down, there are labels 'Institution *' and 'Position Held *' followed by text input fields. At the bottom left, there are two orange buttons: 'Request supervisor' and 'Request recommendations'. A large green arrow points from the top right towards the first 'Request recommendations' button.

When an applicant selects to request a recommendation, this is the screen they are presented with:



The screenshot shows a 'Recommendations' modal form. It has a title bar 'Recommendations' and a close button. The main text says: 'To apply to this course you need 2 written recommendation(s). Please use the form below to request for recommendations by writing the recommender's E-mail address.' There are two buttons at the top: 'Re-send E-mail' (blue) and 'Cancel request' (red). Below these are two 'E-mail:' labels followed by text input fields. The second input field is highlighted with a green border. At the bottom right, there are two buttons: 'Request recommendation(s)' (green) and 'Cancel' (red). The background shows a blurred view of the main application form.

The applicant must enter the referee's email address into the relevant screen. Ensure that the email address is valid and entered into the system correctly. The online system automatically sends a request to the recommender (reference).

Applicants can delete a recommender and enter details of a new recommender.

Prior to submission, applicants should indicate that they have checked they have uploaded all supporting material and have provided the correct required documentation and requested their supervisor and recommenders.

PAC
PROCESSING APPLICATIONS IN THE CLOUD
HOME INSTITUTIONS ▼ Processing Applications in the Cloud ▼ HELP

Pages

- [DOCUMENT AWARDS](#)
- [Supervisor/Referees Support](#)
- Documentation Upload Checklist**
- [Review of Application](#)

[👁 Request supervisor](#)

[👍 Request referee](#)

DOCUMENTATION UPLOAD CHECKLIST

Please tick to indicate that you have checked that you are uploading and have provided the correct required documentation and requested your supervisor and recommenders below.

Please note that your application cannot be submitted until your supervisor and recommenders have uploaded support documentation.

I have uploaded Academic Transcripts for all Qualifications stated *	<input checked="" type="checkbox"/>
I have uploaded my Research Project (not exceeding four pages) *	<input checked="" type="checkbox"/>
I have uploaded my Research Project supporting material * <small>If applicable and not exceeding three pages</small>	<input checked="" type="checkbox"/>
I have provided the correct supervisor details *	<input checked="" type="checkbox"/>
I have provided the contact details of my Referees *	<input checked="" type="checkbox"/>

[< Previous](#)
[Next >](#)

“Review of Application” Section

The application should ensure that they have carefully reviewed your responses and that the applicant has answered all of the questions accurately. All responses will become the official property of our institution and your scholarship will be evaluated on the answers the applicant has provided. The applicant cannot change their answers through this form once they are submitted.

Application Form

Pages

Qualification - Bachelor's Degree or Equivalent

Postgraduate Qualification - Masters Degree or Equivalent

Supervisor/Recommenders Support

Research Funding Application Information

Personal Statement

WISH and MAP Awards

Documentation Upload Checklist

Review of Application

Request supervisor

Autofill app

REVIEW OF APPLICATION

Be sure that you have carefully reviewed your responses and that you have answered all of the questions accurately. Your responses will become the official property of Maynooth University and your scholarship will be evaluated on the answers you have provided. You cannot change your answers through this form once they are submitted

*Once you have ticked each of the buttons below, you must go to the **GREEN SUBMIT APPLICATION BUTTON** on the left of screen and select to submit.*

I certify that the information supplied by me is true and correct to the best of my knowledge *

☐

I have read and understand the terms and conditions of the Awards above *

☐

I have reviewed my application in full and I am aware once I click SUBMIT below I cannot edit it *

☐

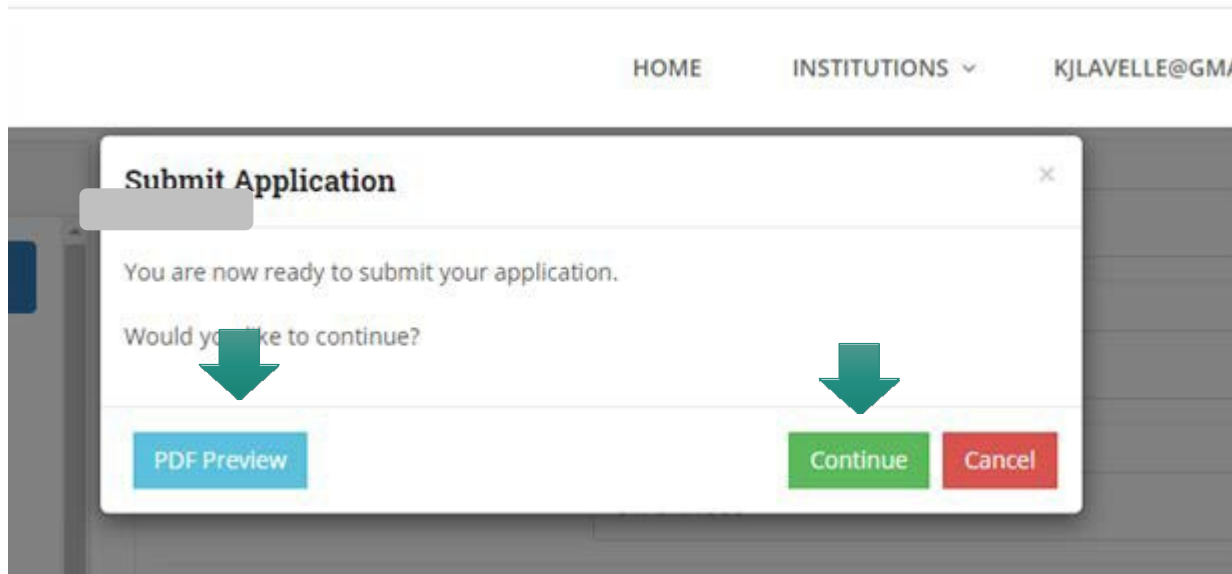
Once the applicant has ticked all the above buttons, the application is ready for submission and the applicant should hit the SUBMIT button:

Save progress

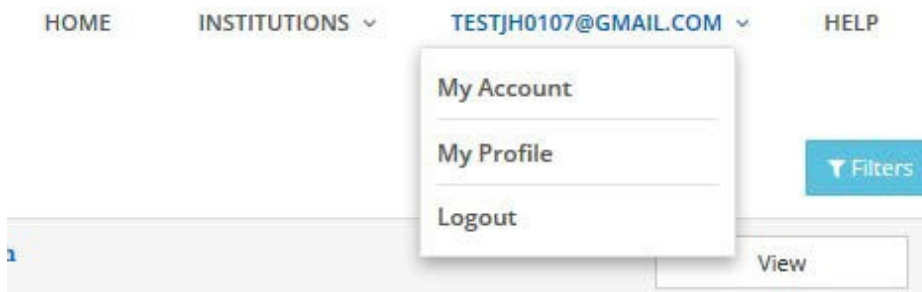
Submit application

“Submit” Section

On clicking SUBMIT you have the opportunity to review your application in a PDF format. Please click continue to submit.



Following successful submission, the applicant's home screen will indicate that the application has been submitted and will allow viewing the application; see the screen snapshot below:



Recommended system requirements

Maynooth University uses a third-party service, therefore some email addresses and URLs used are those of the service provider. All information provided by applicants and referees will only be used by Maynooth University in the process of collecting and processing scholarship applications. No third party will have access to the data.

Supported browsers include Internet Explorer 9 and 11, Firefox, Chrome and Safari.

While the majority of features will work with other browsers, full compatibility is guaranteed and support offered only for the browsers listed above.

If the applicant is experiencing problems with the supported browsers, please upgrade to the latest version. If the applicant is still experiencing problems after upgrading, please make sure that the browser is set to accept cookies. Also, make sure the following browser settings are enabled:

- JavaScript must be enabled.
- Popup blockers must be disabled.

The applicant will need Adobe Reader 6.0 or higher to download, view and print PDF files. While PDF files should work with most other PDF viewers, we can only guarantee full compatibility and support for Adobe Reader 6.0 or higher.

If your email offers a whitelist, please add the following addresses: pachelp@pac.ie

Enquiries

If the applicant has any questions regarding the application process, please consult the documentation for applicants, such as this guide, Frequently asked questions (FAQ), and Terms and Conditions of the scheme.

If the documents available do not answer your question, please email humephdscholarship@mu.ie with “FAQ Doctoral Awards 2023-2024” in the subject.

For reasons of transparency and fairness, only email enquiries will be accepted, and responses will be included in the FAQ document published at <https://www.maynoothuniversity.ie/graduate-studies/john-pat-hume-doctoral-awards>.

The FAQ process will close at 12.00 midnight (GMT) on Monday, 30 January 2023.

The application deadline is Monday, 30 January 2023.