

**Template Supervisor/Mentor's declaration to be uploaded with the HEA COVID 19 Costed Extension Individual Application Form**

An email/letter from the supervisor with the following text must be uploaded at Q41 of the Individual application form

(Please save a PDF of the email and upload to the form)

Please confirm the following

I [insert supervisor's/mentor's name] confirm the accuracy of all information presented here on behalf of [insert student/researcher name]. I support this request for a contract/stipend extension as outlined to allow the applicant to deliver research that was previously planned but whose progress was interrupted by the Covid-19 pandemic. I confirm that the duration of this extension is no longer than required to compensate for the research interruption, and that the research can be progressed under my supervision in a meaningful way over the period in question. I understand that any cost extension granted will be subject to the research funder granting a no cost extension. I understand that the funding provided to the university for this purpose may not be sufficient to cover all requests, and that the university will prioritise those cases where the evidence of disruption is greatest and where impact can be delivered during the period of the extension.

[insert signature]