**Maynooth University**

**School of Business**

**PhD Application Form**

**Personal Details**

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| --- | --- |
| Name:  (Family name in all capitals) |  |
| Full Postal Address:  (include country) |  |
| Nationality: |  |
| Contact Email address: |  |
| Contact Phone number:  (please include prefix) |  |

**Educational History**

Please list each institution that you attended and your results. For example, include your Undergraduate and Masters degrees, specifying clearly the formal title, subject of the degree and your overall result. **Please include transcripts where available**.

|  |  |  |  |
| --- | --- | --- | --- |
| Dates attended | Name and Address of Institution | Qualifications Attained (include major subject of the degree) (e.g., MSc Management) | Overall grade  (if not finished state current GPA/ Average % grade) |
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**Professional Qualifications**

Examples include professional Accounting, Engineering, HRM, Marketing and other professional examinations that you have taken that resulted in a professional qualification which is recognised by a state’s education or employment bodies.

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| Dates Attended | Name and Address of Institute | Grades and Qualifications |
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**Employment History**

Please list all major employments.

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| --- | --- | --- | --- |
| Dates | Role | Organisation Name and Address | Brief description of duties |
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**English Language Capability**

If English is not your first language, and you have not completed your third level education, through English in an English speaking country, then we require independent certification of English.

We recognise the following tests: IELTS, TOEFL (Paper based test), TOEFL (Internet based test), and PTE (Pearson). Please see accompanying PhD Process document for requirements.

|  |  |  |
| --- | --- | --- |
| Test Type | Result (Overall) | Date of test |
|  |  |  |

You must include (as a part of your application pdf) your IETLS, TOEFL or PTE certificate. We only accept certificates dated within the last two years.

**Referees**

Provide details of two referees at least one of whom should be an academic.

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| --- | --- | --- |
|  | **Referee 1** | **Referee 2** |
| Name |  |  |
| Position Held |  |  |
| Organisation |  |  |
| Address |  |  |
| Email address |  |  |
| Phone Number  (include prefixes) |  |  |
| Relationship to referee: |  |  |

**PhD Proposal Overview**

**Major discipline area within Business that your proposed research falls into**

(e.g. Business Ethics, HRM, International Business, Innovation, Marketing, MIS, Organisational Behaviour, Operations Management, Supply Chain Management, Strategy)

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**Potential supervisor(s) at Maynooth. (Please state if you have contacted this person or not)**

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**Motivation to do a PhD (100 words)**

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**When do you intend to start the programme? (Month and year)**

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**Do you intend to do your PhD on a full-time or a part-time basis?**

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**Method of Funding PhD studies:**

|  |  |
| --- | --- |
| Scholarship holder from a funding body (specify funder and details) |  |
| Own Funding | Yes / No |
| Applying for a Maynooth University Scholarship  (please specify scholarship(s) being applied for) |  |

Scholarship details are available at: https://www.maynoothuniversity.ie/study-maynooth/postgraduate-studies/fees-funding-scholarships

**Checklist**

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| --- | --- |
| **Item** | **Status** |
| I have completed pages 1 to 4 of the form accurately and completely.  Please note that we do not accept handwritten applications. | Yes / No |
|  |  |
| I have included a copy of my IELTS, TOEFL or PTE report  (if not applicable choose n/a) | Yes / No / n/a |
|  |  |
| I have included a **research proposal** as outlined in the PhD process document  For details of what is needed in a Research Proposal please refer to “Maynooth University School of Business Doctoral Application” document. Applications without a research proposal **will not be processed.** | Yes / No |
|  |  |
| I have included **transcripts** documenting my educational history. | Yes / No |
|  |  |
| Applicants for Graduate Teaching Scholarships:  I have included a separate page with a statement of how I think I can contribute to the teaching support of the School of Business. | Yes / No / n/a |
|  |  |
| My application documentation (including Research Proposal and other documentation) is saved as a single document in pdf format | Yes / No |

Failure to meet these criteria will delay your application process, and your application will be returned to you.

I declare the information provided to be true and correct.

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Signature Date