



Maynooth University

Ollscoil Mhá Nuad

PhD/MLitt Studentship in Chinese, French, German or Spanish & Latin American Studies (Graduate Teaching Studentship)

The School of Modern Languages, Literatures and Cultures is pleased to announce that a PhD/MLitt Studentship will be available for one student intending to commence PhD, PhD-track or MLitt studies in October 2017.

Applications will be accepted up to the closing date of 30th June 2017

Full time research degree students commencing a programme of study in October 2017, and who have a relevant first class or 2.1 honours in their primary degree, or have a relevant Masters degree, are eligible to apply for studentship support in the School. Students who have fees paid from external sources are generally not eligible to apply.

The studentship will entail:

1. Full annual tuition fees support (approximately €5500 per annum);
2. A fixed maintenance award of €9002 per annum;
3. Participation in School activities as a Graduate Teaching Assistant with a requirement to undertake teaching support duties for up to 25% of the notional study year. This will entail up to 468 hours of teaching support duties in the course of a year, with not more than 20 hours in any one week (inclusive of preparation, marking, administration and other duties). These duties will be carried out under the direction of the Head of School, or a member of staff nominated by the Head.

The studentship will be awarded for the duration of the studies, subject to satisfactory annual review of progress in research, and performance in teaching support. MLitt students may benefit for not more than 2 years and PhD students for not more than 5 years, and this benefit is cumulative and transferable, i.e. a maximum of 5 years is available where a student on a PhD-track progresses from MLitt to PhD.

The studentship will be awarded by the School on the basis of (i) research potential in an area aligned with the School's research priorities and (ii) potential and aptitude to provide high quality teaching support.

The teaching support role

A Graduate Teaching Assistant is a registered postgraduate student of the University who, within the duration of his/her studies, is also employed by the University to play an important role in the delivery of the academic programmes of the University by providing teaching support (e.g., as a course assistant, or tutor) under the direction and guidance of a supervising member of staff.

Main duties and responsibilities

The Graduate Teaching Assistant will be required to undertake such duties as may be specified by the Head of School or his/her nominee within the stipulated maximum of 468 hours per annum. These duties may include, but are not limited to, the following:

- To assist the delivery of a range of teaching and assessment activities, including tutorials, in support of the required teaching commitments of undergraduate students;
- To contribute, under supervision, to the development of appropriate teaching materials to ensure that content and methods of delivery meet learning objectives;
- To contribute, where appropriate and under supervision, to the assessment process, using a variety of methods and techniques and to provide effective, timely and appropriate feedback to students to support their learning;
- To be available for consultation by undergraduate students;
- To lead classes with groups of students and/or participate in the supervision of practical work, advising on skills, methods and techniques to assist the transfer of knowledge;
- To undertake limited administrative duties as requested by the Head of School;
- To attend meetings associated with the course they support as requested/ appropriate.

Knowledge, skills and experience

It is essential that studentship holders have the following:

- First class or 2.1 honours primary degree in the subject area, or a relevant Masters accepted by the School;
- Excellent communication and language skills both orally and written;
- Excellent interpersonal skills and presentation skills;
- Time management skills;
- Ability to work independently and as part of a team;
- Ability to work under supervision;
- Self-motivation;
- Ability to accept collegiate responsibilities and act accordingly.

Selection and Appointment

Appointments will be made by the Head of School based on a transparent internal recruitment process that meets the needs of the School.

Terms and Conditions

The studentship may be held by new-entrant full-time registered students only, with a limited (maximum of 20 hours per week) teaching assistant commitment, which is offered on a fixed-term basis during the successful graduate's course of study. The teaching support commitment is consistent with and governed by the University's HR policy on Graduate Teaching Assistants which may be varied from time to time.

Maintenance Award

A fixed maintenance award of €9002 per annum will be offered. This will be paid in twelve equal instalments from October to September. The studentship will be awarded for the expected duration of the studies, subject to satisfactory annual review of progress in research under the university's normal processes, and performance in teaching support. Masters degree students may benefit for not more than two years and PhD students for not more than 5 years, and this benefit is cumulative i.e. a maximum of 5 years is available where a student on a PhD-track progresses from Masters to PhD.

The award will include 8% holiday pay. The award and the fees payment will be subject to such personal taxation and social insurance contributions as will be determined by the Revenue Commissioners; these will be the responsibility of the student.

There will be no pension entitlements arising from the studentship.

Studentship beneficiaries may not undertake any other substantive paid work within the university.

Application and Selection Procedure

Applicants will be required to submit the following to smlc@nuim.ie by the closing date, using the reference 'GTA Application' in the subject line of the application:

1. Personal statement
2. Curriculum Vitae
3. Research proposal (max. 4,000 words)
4. Relevant academic final transcript
5. The contact details of two academic referees

All eligible candidates will be considered for the position. Applicants may be shortlisted for interview and, if so, will be contacted directly by the School.

Closing date for applications: 30th June 2017

Successful application to funded scholarship

If a studentship holder is successful in securing a funded scholarship that covers tuition fees, then this Graduate Teaching Studentship will lapse at the commencement of the scholarship. In those circumstances, and if the scheme remains in operation, then the School's commitment will also lapse, and the School may choose to commence a new five-year studentship.

Termination

A Graduate Teaching Assistant's engagement with the University is contingent on them being a registered graduate student, and their employment as a Graduate Teaching Assistant will terminate automatically when they cease to be a registered graduate student. The grounds for termination are that a Graduate Teaching Assistantship is primarily a training role offered to postgraduate students to gain experience of teaching: it is a legitimate objective of the university to provide education and training for successive cohorts of postgraduate students, that providing an opportunity to students to develop skills in teaching by serving as a teaching assistant, tutor or demonstrator is an important part of postgraduate training, so where work as a teaching assistant, tutor or demonstrator is available, the University makes such work available to postgraduate students as a priority.

In addition, the GTA appointment may be terminated for misconduct, or poor performance, or for other valid reasons under the general HR policies of the university.