

DATA CONSENT FORM

STUDENT ASSISTANCE FUND 2019/20

The **STUDENT ASSISTANCE FUND (SAF)** is one of the funding supports available to students at Maynooth University or St. Patrick's College, Maynooth and is administered by the Access Office at Maynooth University.

When a student applies to the Student Assistance Fund, they may be asked to submit supporting documentation, which may include evidence of their household's income for the year 2018.

Where the required household income documentation belongs to a parent, partner or guardian, the consent of the parent/partner/guardian to the use of their documentation is required to comply with Data Protection Law and GDPR.

Evidence of household income may include P21, Notice of Self-Assessment, Social Welfare Balancing Statement or, in certain circumstances, a P60, depending upon your household's income status.

Please note the following:

- Your documentation is used by the Maynooth University Access Office solely to process an application to the Student Assistance Fund.
- Your documentation may be shared with the Maynooth University Student Budgeting Advisor, for the purpose of processing an application to the Student Assistance Fund.
- Your documentation will be treated in a sensitive and confidential manner and will be stored, secured and remain strictly private and confidential in line with the [University Data Protection policy](#).
- Your documentation will be held securely by Maynooth University for a period of up to 9 years (up to 2028) in line with requirements of the Higher Education Authority and the European Social Fund Human Capital Investment Programme 2014_20 and will be deleted confidentially thereafter.
- The University Data Protection Officer may be contacted with any Data Protection concerns: ann.mckeen@mu.ie Tel: 017086184

Consent:

I _____ hereby consent to my documentation being submitted in support of an application to the Student Assistance Fund at Maynooth University.

Date: _____

Contact: Access Office, Maynooth University, Maynooth, Co. Kildare

T:+353 1 708 6543

E: saf@mu.ie W: www.maynoothuniversity.ie



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The Student Assistance Fund is co-funded by the Department of Education and Skills and the European Social Fund as part of the ESF Programme for Employability, Inclusion and Learning 2014-2020.