



Maynooth University  
Human Resources Office

---

# **Maynooth University Retired Staff Benefits**

## Pre-Retirement Supports

There are 3 courses available as people plan towards their retirement.

- Mid-Career Planning for Retirement
- Planning for Retirement
- Your Retirement

To book a place on this course you need to apply through [Employee Self Service \(ESS\)](#). Please add your name to the waiting list if no course is currently scheduled.

## Post - Retirement Benefits

Please note if accessing these benefits, they are comprehended by relevant [University policies](#).

### 1. Pensions

For information on Pensions please contact the Pensions Liaison Officer, Mary Kelly, email: [mary.kelly@mu.ie](mailto:mary.kelly@mu.ie) or call (01) 708 6610 or view the HR website Pension Information <https://www.maynoothuniversity.ie/human-resources/pension-information>

### 2. Fee Remission

The Fee Remission policy provides fee remission for qualifications undertaken by Maynooth University employees who were permanent and full-time in Maynooth University pre-30th September 1992, their spouses and children. For further information please view the HR website under policies <https://www.maynoothuniversity.ie/human-resources/policies/fee-remission>

### 3. Emeritus Staff Policy

This policy sets out the criteria and procedures for awarding the title Emeritus to retired academic staff of the University. The policy is available to view on the University website under Policies <https://www.maynoothuniversity.ie/sites/default/files/assets/document//Policy%20for%20award%20of%20Title%20Emeritus%20%28Nov%202020%29.pdf>

### 4. Retired Staff Association

- Financial Support from Maynooth University is provided to the RSA
- Website: <https://www.maynoothuniversity.ie/retired-staff-association>

### 5. Staff Card – MyCard

Retired staff may apply for a *Retired Staff Card* by emailing [Mycard.staff@mu.ie](mailto:Mycard.staff@mu.ie). It is necessary for access to the library services. This card will need to be updated annually.

### 6. Parking

A small number of free parking places are provided for staff attending the monthly meeting of the Retired Staff Association and similar on-campus activities. The Association Treasurer liaises on behalf of members with the Campus Traffic Management Office on this matter. For up-to-date information on campus parking regulations visit

<https://www.maynoothuniversity.ie/location/parking-traffic-management>

## **7. Library**

All retired staff have access to all services provided by the University Library  
<https://www.maynoothuniversity.ie/library>

## **8. Sports Centre**

30% discount for the gym.

## **9. Communications Office**

The Maynooth University Communications and Marketing Office regularly publishes information on events in the university. Updates on recent events can be accessed at  
<https://www.maynoothuniversity.ie/communications-marketing/news>

A monthly Maynooth University E-News newsletter will be developed. It will be shared with members either via email or the RSA website.

## **10. Restaurants and Coffee shops**

Campus restaurants, coffee shops are accessible by retired colleagues.  
Further information on these facilities are available at <https://www.maynoothuniversity.ie/campus-life/campus-facilities/cafes-restaurants>