

**Registry Procedure:** Version 24 June 2025

## Resitting a previously passed module for professional exemption purposes

Please refer to the <u>Chartered Accountants Exemption Guide</u> for recognised exemptions in Maynooth University degree programmes and the threshold for each module.

The following modules have a threshold of either 40% or **50%** to qualify for professional exemptions:

AC151\*\*; AC152; AC160; AC201; AC202; AC205\*\*; AC311; **AC207**; **AC305**; **AC306**; **AC313**; **AC501A**; **AC503**; **AC505**; FN205; FN206; LW151; LW152; LW154; LW155; LW180\*\*; LW263; LW480

Note: there can be some variation between degrees;

For example: undergraduates need a minimum of 40% in AC151 but if taking AC151 in the Higher Diploma in Professional Accounting, the *professional* exemption threshold is 50%. These modules are indicated above with \*\*.

- Resitting a previously passed module in the August supplemental session in the same period of study
  (e.g. a second year student who passed AC205 in January but who wants to resit the module in August for
  professional exemption purposes)
  - No permission is required if the module is included in the list above.
  - Students should contact the Examinations and Assessment Office by email at <a href="mailto:Exams.Office@mu.ie">Exams.Office@mu.ie</a> after the release of students' annual results.
  - > Students are liable for normal August supplemental exam fees. Information regarding fees can be viewed on the Fees and Grants Office webpage.

**Note**: students resitting a previously passed module in the same period of study should be aware of the 'better mark principle', outlined in (2016; p.17) Marks and Standards as

A student who chooses to repeat a passed module (40% or over) or to take a new module in lieu of a passed module in order to try and improve a result must relinquish the mark first obtained and accept either 40% on the original mark or the mark obtained at the second sitting.

- 2. Resitting a previously passed module in the August supplemental session in a subsequent period of study (e.g. a student who has progressed and registered for third year but who wishes to retake a second year module for professional exemption purposes)
  - No permission is required.
  - > Students do not need to complete a permission form. Students should contact the Examinations and Assessment Office by email at Exams.Office@mu.ie to request registration.
  - Registration will be as an additional module outside the primary qualification, that is, an LCO registration.
    - **Note:** the mark obtained will not contribute to the annual or award mark of the primary qualification.
  - > Students may register for LCO qualification in just the August supplemental examsession.
  - > Students may be liable for the LCO fee, for information see Fees and Grants Office webpage.
  - LCO registration will display on academic transcript.