



Quality Committee CINNTE Meeting Note: 28th August, 2018

Present: Paula Murray (Chair), Jeneen Naji, Katie Deegan, Colin Graham

Apologies: Anne Ryan, Siobhán Harkin (Secretary), Marie Griffin, Stephen Buckley

In attendance: Zsuzsanna Zarka (Quality Officer), Jim Walsh (CINNTE Institutional Coordinator)

The Chair welcomed a new member, Ms Katie Deegan, MSU Vice-President for Education, to the Committee.

This special meeting of the Quality Committee took place to facilitate feedback on the current draft of the University's *Institutional Self-Evaluation Report (ISER)* for the CINNTE Institutional Review.

Professor Jim Walsh, CINNTE Institutional Coordinator, attended the meeting to provide a review of steps leading to the current draft and future steps to the submission deadline of 10th September.

Welcoming the draft as a fair representation of Maynooth University overall, the Committee discussed the draft section by section, and made recommendations for the final draft.

During discussion, the following points were made:

- Members noted that the paragraph describing the Quality Committee could be amended to reflect the Committee's recommendation that its role could be expanded in the future
- Members recommended to identify more threats in the University's Quality and Governance SCOT analysis
- Members welcomed the addition of staff development as a future development at the University
- Members noted that the University's Academic Programmes Committee (APC) currently does not have student representation. Members recommended amending the draft to reflect this as a future consideration
- Members noted concern regarding the figure quoted for the University's staff-student ratio (SSR), and that the Strategic Plan (2018-2022) does not appear to propose direct planning or preparation in this regard. The point would be taken to the President.
- Members recommended providing more detail for the section on student experience
- Amend the paragraph describing student funding levels
- Amend the bullet-point list of actions in part 4 (synthesis and conclusions)
- Amend the list of academic student support services to provide detail on MSU support services