

Quality Committee CINNTE Meeting Note: 16th April, 2018

Present: Paula Murray (Chair), Marie Griffin, Jeneen Naji, Stephen Buckley, Killian Brennan, Niamh Halpenny

Apologies: Anne Ryan, Colin Graham, Siobhán Harkin (Secretary)

In attendance: Zsuzsanna Zarka (Quality Officer)

This special meeting of the Quality Committee took place to facilitate an input from the Committee to the University's *Institutional Self-Evaluation Report (ISER)* for the Institutional Review.

During the meeting, members discussed and critically reflected on the Quality Committee's effectiveness, its ability to fulfil its terms of reference, and its governance function of reporting to Academic Council and Governing Authority. During discussion, the following points were made:

- The Committee feels informed and empowered regarding the overseeing of the implementation of a multi-annual programme of internal quality reviews, supporting the University's participation in external quality reviews, and reviewing progress on the implementation of recommendations arising from internal quality reviews
- The Committee supports the Director in formulating a University policy statement and strategy for quality assurance (QA) and quality enhancement (QE)
- The Committee feels there is a need to empower the Committee more to be able to ensure the promotion of Quality internally and externally. The Committee would welcome the enhancement of internal information sharing regarding the robust internal quality review process, its good findings and implementations
- The Committee feels there is a need to ensure Quality features more on the agendas of Academic Council (AC) and Governing Authority (GA). The Committee feels quarterly reports from the Committee on progress and developments brought to AC and GA would ensure more visibility
- The Committee feels there is a need for a formal induction process to the Committee, particularly for incoming members and student representatives
- Committee members feel there is a gap in governance with the vacancy of the Vice-President for Strategy and Quality position. While there is no gap in reporting lines, there is a lack of direct representation of Quality on key committees such as University Executive, AC and GA
- Committee members would also welcome the addition of a further non-academic, another external and a member representing researchers to the Committee