

# Quality Promotion Sub-Committee

## Draft Minutes of the meeting of 22<sup>nd</sup> January 2013

**Present:** Professor Jim Walsh (Chair), Dr David Redmond, Mr Cathal McCauley, Professor Honor Fagan, Professor Rowena Pecchenino,

**Apologies:** Professor Bernard Mahon, Dr Tom O'Connor, Professor Ray O'Neill,

**In Attendance:** Ms Helen Berry

### 1. Minutes of Meeting of 12<sup>th</sup> November 2012

The Minutes of the meeting were accepted

### 2. Matters Arising

#### Draft Annual Report

The Chair introduced this item and stated the Draft Annual Report of the Quality Promotion Sub Committee went to the Planning and Development Committee, and to the Governing Authority where it was positively received.

#### National Student Survey (NSS)

The Chair stated that the plan is to launch a pilot survey towards the end of March. NUIM is represented on the Plenary Management Committee and the Design Working Group for the project.

#### Quality Implementation Plans (QIP's) and Cycle 3 Reviews

The Chair stated that we need to conclude the outstanding QIP's from the second cycle and begin a review of the schedule for the next cycle.

### 3. Campus Services Self Assessment Report

The QPSC reviewed the draft Self Assessment Report (SAR) from the Campus Services Department. Some recommendations were made and the Chair will relay these back to the Department for update.

### 4. AOB

- i. The Chair thanked David Redmond for his sustained contribution to Quality Assurance in the University and in particular to this Committee over many years.
- ii. The Chair will discuss the status of the Graduate Studies QIP with the President.

The meeting concluded at 3:30 p.m.