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INVENTION DISCLOSURE FORM

**Instructions**: **Submit this document to the Commercialisation Office, John Hume Building (room 3.18) as soon as possible**.

The information contained in this document is Maynooth University CONFIDENTIAL and may not be disclosed to others without prior authorization.

***No patent protection is possible until a detailed patent application is authorised, prepared, and submitted following submission of this form to the Commercialisation Office.***

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| **Descriptive Title of Invention (less than 20 words):**  Click or tap here to enter text. |
| **School, Department, Lab:**  Click or tap here to enter text. |
| **Anticipated date and location of all the following (if applicable):**   1. first publication outside Maynooth University of information describing the invention:   Click or tap here to enter text.     1. first demonstration/use of prototype embodying the invention to non-Maynooth University Staff or contractors:   Click or tap here to enter text.   1. Please list any previous or anticipated disclosure of information related to the invention:  |  |  |  | | --- | --- | --- | | **Date** | **Type** | **Description** | | Click or tap to enter a date. | Choose an item. | Click or tap here to enter text. | | Click or tap to enter a date. | Choose an item. | Click or tap here to enter text. | | Click or tap to enter a date. | Choose an item. | Click or tap here to enter text. | | Click or tap to enter a date. | Choose an item. | Click or tap here to enter text. |   (If any of the above have occurred or will occur within 3 months, contact the Commercialisation Office)  **NB. Public disclosure prior to filing a patent application at a Patent Office destroys the chance of patenting in most countries** |

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| **Third Party Interests:**  Detail any third party interests there may be in the invention because of external funding, collaborative research or material transfer agreements.  If the invention was developed as part of an SFI Research Centre, give name and code:  **Name**: Click or tap here to enter text. **SFI Centre Code**: Click or tap here to enter text.  The Commercialisation Office will disclose inventions conceived and reduced to practice in an SFI Centre to Centre Management.  **Funding Sources:**  You may be asked for funding terms if the source is unknown.   |  |  |  | | --- | --- | --- | | **Award/ Reference Number** | **Funder** | **Details** | | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |   **Details of material transfer and any other relevant agreements:** Please give   1. details of any agreements you know of which may give rise to restrictions on the commercial use of inventions arising, e.g. relating to materials or software or know-how provided by a third party:   Click or tap here to enter text.   1. details of any rights to the invention that arise through industrial or third party support of the research that led to the invention.   Click or tap here to enter text.  If a postgraduate student assisted in the implementation of this invention please detail how they are funded:  Click or tap here to enter text. |

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| **Description of Invention:**  Please preserve all records of the invention. Provide here or in an attachment a description covering:   1. Describe, in non-technical language as far as possible, what the invention is and how it works (description/specification):   Click or tap here to enter text.   1. Detail the background (prior art) to the invention. Explain how your invention is novel, and outline the inventive (non-obvious) steps over the prior art. Try to answer (a) what problem is addressed by the invention; and (b) how that problem had been addressed up until now and the limitations of such methods:   Click or tap here to enter text.   1. Describe the advantages of the invention over the prior art:   Click or tap here to enter text. |

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| **Demonstration and Commercialisation**:  How much work needs to be done to demonstrate feasibility? Has the invention been prototyped or is it capable of demonstration?  Click or tap here to enter text.  If a Proof of Concept Demonstration is not available, please outline a clear plan for realising a demonstration of your invention. Work in cooperation with a member of the Commercialisation Office. Your plan should be realistic and take into account your available resources.  Click or tap here to enter text.  **Commercialisation prospects for the invention:**  Indicate any companies you know of that use or exploit this type of technology and any interaction you have had with them:   |  |  | | --- | --- | | **Company Name** | **Contact** | | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. | Click or tap here to enter text. | |

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| **Background Due Diligence:**  This section **must be completed** to enable the University to meet its obligations under the National IP Protocol (National IP Management Requirements point 6).  *Background IP is defined as: Any intellectual property in the same or related fields to the invention, developed, owned, licensed to or otherwise controlled by Maynooth University prior to the invention on which the invention relies upon.*   1. Do you, or any of the researchers involved in the project, have a conflict of interest due to your/their participation in the project?   Click or tap here to enter text.   1. Are there any prior or pending communication with any company or person in relation to the project, including communications in relation to the possible exploitation of this invention and relevant background IP?   Click or tap here to enter text.   1. Has any disclosure of relevant Background IP occurred?   Click or tap here to enter text.   1. Is there any pending disclosure of Background IP?   Click or tap here to enter text.   1. Is the relevant Background IP linked in any way to research or services contracts, material transfer agreements or personal consultancies, whether past, present or currently under negotiation?   Click or tap here to enter text.   1. Has any commitment or arrangement of any kind been made to a third party that would provide that party with rights to relevant Background IP?   Click or tap here to enter text.   1. Has any commitment or arrangement of any kind, e.g. an option, been made to a third party that would provide that party with rights to the invention?   Click or tap here to enter text. |

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| **Inventor Details**  Please provide all the information requested below for every person who devised the invention (inventor).  **Only staff or contractors without whom the invention would not have been possible can be considered to have made an inventive contribution. This does not include workers who prove the inventive concept under the supervision or instruction of the inventor(s).**  NOTE: *The information supplied is only used for the purposes of filing for intellectual property protection and compliance with the Maynooth University Intellectual Property policy.*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name**: Click or tap here to enter text. **Staff Number**: Click or tap here to enter text.  **Inventive Contribution (%):** Click or tap here to enter text.  **Department**: Click or tap here to enter text.  **Home Address**: Click or tap here to enter text.  If your current Home Address is not your permanent address please supply and alternate:  **Alternative Address**: Click or tap here to enter text.  **Alternative Email Address:** Click or tap here to enter text.  The information supplied in this Invention Disclosure Form is correct to the best of my knowledge:  **Signature**: Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name**: Click or tap here to enter text. **Staff Number**: Click or tap here to enter text.  **Inventive Contribution (%):** Click or tap here to enter text.  **Department**: Click or tap here to enter text.  **Home Address**: Click or tap here to enter text.  If your current Home Address is not your permanent address please supply and alternate:  **Alternative Address**: Click or tap here to enter text.  **Alternative Email Address:** Click or tap here to enter text.  The information supplied in this Invention Disclosure Form is correct to the best of my knowledge:  **Signature**: Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Additional Inventors can be added on the following page.

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| **Additional Inventors**  **Name**: Click or tap here to enter text. **Staff Number**: Click or tap here to enter text.  **Inventive Contribution (%):** Click or tap here to enter text.  **Department**: Click or tap here to enter text.  **Home Address**: Click or tap here to enter text.  If your current Home Address is not your permanent address please supply and alternate:  **Alternative Address**: Click or tap here to enter text.  **Alternative Email Address:** Click or tap here to enter text.  The information supplied in this Invention Disclosure Form is correct to the best of my knowledge:  **Signature**: Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name**: Click or tap here to enter text. **Staff Number**: Click or tap here to enter text.  **Inventive Contribution (%):** Click or tap here to enter text.  **Department**: Click or tap here to enter text.  **Home Address**: Click or tap here to enter text.  If your current Home Address is not your permanent address please supply and alternate:  **Alternative Address**: Click or tap here to enter text.  **Alternative Email Address:** Click or tap here to enter text.  The information supplied in this Invention Disclosure Form is correct to the best of my knowledge:  **Signature**: Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name**: Click or tap here to enter text. **Staff Number**: Click or tap here to enter text.  **Inventive Contribution (%):** Click or tap here to enter text.  **Department**: Click or tap here to enter text.  **Home Address**: Click or tap here to enter text.  If your current Home Address is not your permanent address please supply and alternate:  **Alternative Address**: Click or tap here to enter text.  **Alternative Email Address:** Click or tap here to enter text.  The information supplied in this Invention Disclosure Form is correct to the best of my knowledge:  **Signature**: Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |