

## **Faculty of Science and Engineering Teaching and Learning Committee**

### **Terms of Reference**

The Faculty of Science and Engineering Teaching and Learning Committee is set up as an advisory body to the Faculty. Its role is to discuss matters of the learning and teaching process that concern all units within the Faculty. It will assist the Dean in bringing proposals and recommendations that relate to educational matters to the general Faculty meetings. It will also collaborate with the relevant Academic Council committees, and their counterparts in the other Faculties.

The specific remit of this Teaching and Learning Committee, reporting to and subject to oversight and review by the Faculty of Science and Engineering is to:

1. Recommend specific actions to Faculty, the Dean, Academic Council and other University bodies, relating to teaching and learning within the Faculty.
2. Promote excellence in teaching in the Faculty of Science and Engineering by sharing best practice and highlighting new initiatives.
3. Review, propose and provide input to University decisions on policy and practices concerning teaching and learning, in support of, and informing the University Strategic Plan.
4. Promote a collaborative approach to teaching and learning across the whole of the Faculty, supporting interdisciplinary and inter-faculty cooperation, as appropriate.
5. Respond to, review, and communicate national and international teaching and learning policy agendas on behalf of the Faculty, where appropriate.
6. Review proposals from the Academic Council Academic Programme Committee and provide feedback to that committee.
7. Advise the Faculty on the development of the teaching and the learning environment for Science and Engineering students and staff, encompassing physical resources and technologies.
8. Review the appropriateness of admissions criteria relating to student recruitment in Science & Engineering disciplines and if necessary, recommend changes to matriculation requirements for consideration by the Faculty.
9. Advise the Faculty on issues concerning retention and progression of students in Science and Engineering disciplines and if necessary, recommend changes to marks and standards for consideration by the Faculty.

## **Membership**

Each Department or Unit within the Faculty will be asked to nominate a member.

Up to three other members may be co-opted from the Faculty's technical staff, student representatives, or from CTL, Library, or other service units, as appropriate.

Dean or Associate Dean (ex-officio).

The chair will be Associate Dean for Teaching & Learning (FSE). The chair's term will be three years.

The term of the committee will be three years.

Members should normally serve on this committee for no more than six consecutive years.

*October 2014; Amended by Faculty 17 October 2023*