



Maynooth University
National University of Ireland Maynooth


Examinations 2019

Presentation for Departments
June 2019

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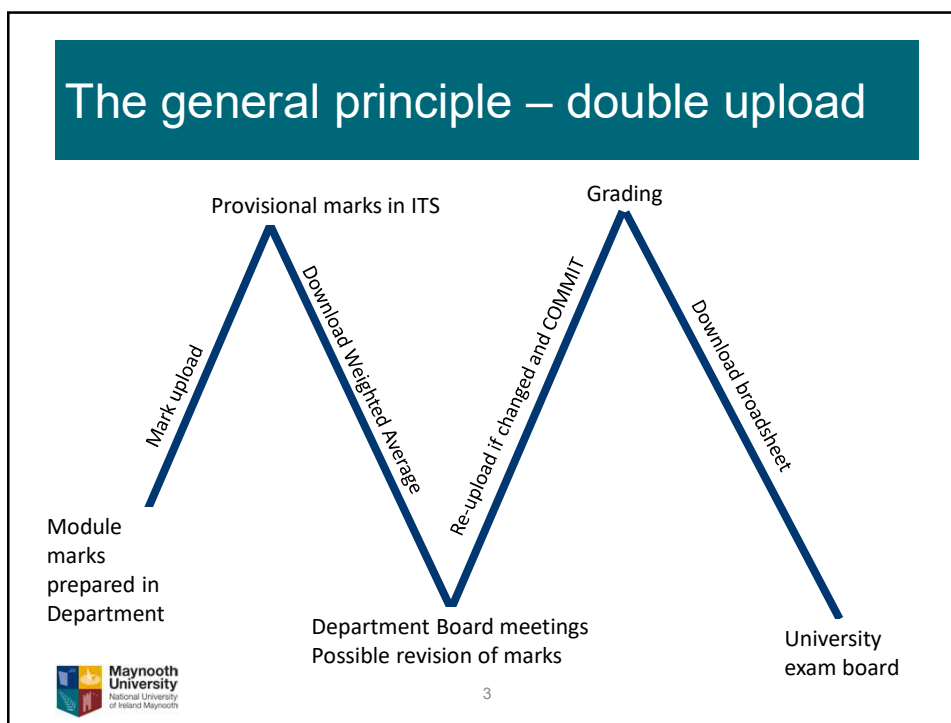
Definitions – 4 kinds of marks

Mark	Basis of calculation
Module mark	Mark earned in a module.
Annual mark	Credit weighted average of all module marks in the period of study, <u>where the module earned credits</u> . Excluding ungraded (pass/fail) modules. Excluding duplicate modules.
Subject mark	Credit weighted average of all modules in the period of study <u>taken as part of the subject</u> . As above, excluding ungraded and duplicates
Award mark	Undergraduate: Weighted average of the annual marks, final year 70%, excluding first year. Three year degree 30:70. Four year degree 10:20:70 Postgraduate: Weighted average of all modules contributing credits.



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Upload stage

- No change from last year.
 - For graded modules upload the mark
 - For ungraded (i.e. pass/fail) upload the result.
- Capped marks
 - If the mark is capped at a max of 35 because of a module requirement.
 - Upload the capped mark (i.e. the natural mark or 35, whichever is lower)
 - Upload the cap indicator - this will appear on broadsheet and help feedback to student.
- Deadline - **Tuesday 11th June 5pm**

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What to upload for a module

	Graded	Ungraded (pass/fail, or competency)
Module assessed by CA only	Upload a numeric mark. If not attempted return a mark of zero.	Upload P or NP
Written examination only	Upload a numeric mark. If not attempted return a mark of zero.	Upload P or NP
Multiple assessment methods (e.g. combination of examination and continuous assessment)	Upload a numeric mark if the student attempted any part of assessment. Otherwise, return mark of zero.	Upload P or NP

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Departmental Review Stage

Weighted Average Calculation
Departmental Exam Board

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The Weighted Average Calculation

- Download this from ITS (NSTUD2 – 8)
 - Convert to excel and paste in weighted average calculation from Exams Office web page
- Spreadsheet shows
 - All modules taken this year in the subject,
 - Credit weighted average mark in those modules.
- This is the same as the subject mark except where the student is repeating



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The Department Board meeting

- Verification
 - That results are as intended and nothing is missing
- Moderation
 - Checking that each module has an appropriate mark distribution (not necessarily the same for each module)
 - Checking that the overall pattern of results is a fair reflection of student performance.
- Checking borderline students in the subject
 - Note that overall result cannot be seen until Broadsheet.
 - You are making a decision only about the standard in your subject.
- Consider any cases of illness or other special circumstances
 - Should have some written evidence.
 - Document any decisions on these.



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The Department Board meeting (2)

Decide on Allowed Progression (AP)

- AP means “if the annual result is restricted deficit, the student may progress in my subject, even though not all modules in my subject are passed”.
- Use this consistently – otherwise it is open to challenge.
 - If student has more than minimum credits, reasonable to AP.
 - If the student has less than the minimum, the default should be no.
- AP cannot be used in final year.
- Provide AP decisions using template provided, to exams.office@mu.ie

Note: Exams Office will also provide list of **cancelled** students and request departments to return any passing results for these students.



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After Department + extern review

- Re-upload any modules where marks were changed.
- **Commit your marks**
- Key deadline **Monday 17th June at 5pm**
- The exams office will then do the grading, checking, and prepare the broadsheets.
- Download broadsheets for final checking
 - Tight deadline – just before board meeting



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Broadsheet – sample results

Student	Subj/Module	Credits	Mark	Result	Ind
	PD1SM	60.0	58.1	P	
	EE151	7.5	55	P	
	PD151	7.5	75	P	
Annual Mark/Result:	58.1	PD152	7.5	51	P
PROGRESS		PD154	7.5	55	P <i>R</i>
		PD155	7.5	68	P
Credits-Academic Year:	60.0	PD156	7.5	50	P
Credits-Study Period:	60.0	PD157	7.5	48	P
Credits to date:	60.0	PD158	7.5	63	P
Deficit to date:	n/a				

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Broadsheet – sample results

Student	Subj/Module	Credits	Mark	Result	Ind
	HY1V30	30.0	47.5	P	
	HY121	7.5	50	P	
	HY122	7.5	50	P	
	HY131	7.5	45	P	
Annual Mark/Result:	45.6	HY132	7.5	45	P
RESTRICTED		NG1F15	15.0	42.5	NP
COMPENSATION		NG151	7.5	50	P <i>R</i>
		NG152	7.5	35	PC <i>R</i>
Credits-Academic Year:	60.0	PO1F15	15.0	45	P
Credits-Study Period:	60.0	PO151	7.5	40	P
Credits to date:	60.0	PO152	7.5	50	P
Deficit to date:	n/a				

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After the University Exam Board

Options for review



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Review options

- Recheck – apply to Registrar’s Office
 - Check that all of the components were properly included, and that the calculations were done properly.
- Exam appeal – two grounds for appeal.
 - Improper conduct for the exam.
 - Circumstances of which the Board was unaware.



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Special review options (transition period)

- Review under old Marks and Standards
 - Applies to students who **started in 2015 or earlier** (4th year this year), and have been registered continuously, and are blocked from progression or graduation.
 - Will be allowed a pass if they would have passed under old rules.
- Review of composition of final mark
 - Applies to students who did **second year in 2015-16 or earlier**.
- Notes
 - Apply to exams office - instructions will be on exams website
 - No fee for these reviews
 - Self check information will be on the exams office website



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Resit – what does a student need to resit

- A student may resit any module with a mark of under 40 (even if PC).
- A student should resit any module not passed (NP) result.
 - Sometimes they decide to be strategic, and that is OK, but note that:
 - A module under 35 will never compensate
 - A module over 35 may compensate, but if it is a required module, may still block progression

Sample student

AB101	50	P
AB102	50	P
AB103	50	P
AB104	50	P
AB105	50	P
AB106	39	NP
CD101	50	P
CD102	50	P
CD103	50	P
CD104	25	NP
CD105	25	NP
CD105	25	NP



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New for 2019

- Post board changes to results (i.e. after 27th June)
 - An online web form will be available on the Exams Office website to facilitate requests for changes to exam results after the board.
- Exam results advice
 - Advice centre, hosted by Academic Advisory Office 1st - 5th July to deal with queries on exam results and next steps.
 - Details will be published on the Exams Office and Academic Advisory Office webpages.
 - Please check for dedicated email address.



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Questions?

Or ask by email

exams.office@mu.ie



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Annual result: Basic classification

Result	Criteria	Subdivision	Progress	Final year
Progress	All modules passed		Yes	Awarded
Restricted Compensation applies. Progression allowed only in subjects that have been passed. Departments may allow progression (AP)	Compensation range: <ul style="list-style-type: none"> Cumulative deficit no more than 10 credits, AND Average mark of 40 or more, AND At least half the credits have marks of 40. 	Restricted Compensation	Yes	Awarded
		Restricted Deficit	Yes	Incomplete
		Restricted No Progression	No	Incomplete
		Restricted Progression	Yes	Awarded
Not progress	Below compensation range <ul style="list-style-type: none"> Cumulative deficit more than 10 credits, OR Annual mark less than 40%, OR Less than half the credits with marks over 40. 		No	Incomplete

Broadsheet

- Will show current year and previous attempts at same period of study
- Indicators will show
 - R = required module
 - C = capped Mark
 - B = better mark
 - E = exempted

Module and Subject results

Module results

P - Passed

PC – Passed by compensation.

NP – Not passed/incomplete

PE – Exemption

Subject results

P – Passed

PC – Passed by compensation.

NP – Not passed

AP – Allowed progression

FN – Not progress

PE - Exempt

PN – Passed but no progress



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Annual result codes

Intermediate years

PP Progress

FN Not Progress

RC Restricted Compensation

RD Restricted Deficit

RP Restricted Progression

RN Restricted: No Progression

PS B.Sc (Pass)

Final Year

AA Awarded

IF Incomplete

AC Awarded

ID Incomplete

AR Awarded

IR Incomplete



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