



General Information

Address:	International Office Humanity House, South Campus Maynooth University, Maynooth Co. Kildare, Ireland
Telephone:	+353 1 7083868
Fax:	+353 1 7086113
Web:	http://www.maynoothuniversity.ie/international
Erasmus University Code:	IRLMAYNOOT01
Location:	Map of North and South Campus

Staff

Erasmus Administration:

Wendy Cameron
+353 1 7083417
wendy.cameron@mu.ie

Incoming Students:

Jenny Coonan
+353 1 708 6666
jenny.coonan@mu.ie

Outgoing students & Bilateral Agreements

Patty Hayden
+353 1 708 4735
patricia.hayden@mu.ie

Nomination and Application to Maynooth University

Students wishing to study at Maynooth University as Erasmus Exchange students must first be nominated by their home university via email. Nominated students will be contacted by [Jenny](#) at Maynooth University with information regarding their stay with us and instructions on how to apply.

The **Acceptance Letters** will only be emailed to students a few weeks after the application deadline date.

Application deadline 2018/2019:

Full Year	31 st May 2019
1 st Semester	31 st May 2019
2 nd Semester	31 st October 2019

Language Proficiency

No language proficiency certificate is required. However, we expect students to have a **very good command of English** in all four language skills – writing, reading, **listening and speaking**. Erasmus students will be marked the same way as the domestic students, with no exceptions.

Please note that students need to be approved by the departmental Maynooth University international coordinators in order to be able to register for their courses. The international coordinator may refuse to approve a student for a required course if they believe the English competency of a student is insufficient to successfully participate in the course.

How to get to Maynooth

There is a very efficient shuttle bus service operating between Dublin Airport and Maynooth. Please check out [Airport Hopper](#) website for details on schedule and prices. We would advise students to book their flight to fit in the time frame of the Airport Hopper schedule. Please contact us if you require additional information.

Orientation

The orientation sessions are **compulsory to attend** for all Erasmus students. Students will receive essential information regarding their time at Maynooth University. Students will get a chance to meet the international coordinators who will also sign their module form which will allow them to register for their chosen courses at Maynooth University.

Full Year and 1 st Semester students	18 th - 20 th September 2019
2 nd Semester students	TO BE CONFIRMED FOR JANUARY 2020

Registration

Full Year and 1 st Semester students	This date will be confirmed (you will register when you arrive)
2 nd Semester students	This date will be confirmed (you will register when you arrive)
Term dates	1 st Semester: 23 rd September 2019 – 25 th January 2020 2 nd Semester: 3 rd February 2020 – 6 th June 2020

1st Semester Erasmus students cannot extend their stay to full year after they have registered with Maynooth University.

1st semester Erasmus students will not write their exams in January.

Alternative arrangements will be made and 1st semester Erasmus students will end their stay at Maynooth University on 20th December 2019.

Full Year students write their exams in January

Students are allowed to register for max 35 credits per semester and they will have one week after the registration date to change their mind and register new modules.

Please see [Important Dates](#) for information on term dates, study period, holiday dates or examination period.

Available Courses

All Erasmus students are free to choose any modules from our list of [available courses](#) found on our website. These must be approved by their home university. Please note some courses have limited spaces available. Students must check there are enough courses on our available courses list that their home university will approve of. Students often have to make changes to their original course choice and learning agreement due to timetable clashes, limited spaces, course no longer being available, etc. Students have alternative choices available for this reason.

Please note: Erasmus students will choose their modules/classes via IMAS (International Module Approval System) prior to arrival and they will be sent the link to make their selection. Students must upload a certified transcript of all results to date in order to be approved for their modules. The certificate **must be a certified translation** or it will not be accepted by the system.

Accommodation

The allocation of on-campus accommodation for exchange students is done on 'first come first served' basis and students will be provided with information on how and when to apply. Please visit our [Accommodation Office](#) website for more information. As demand for on-campus accommodation far exceeds the number of beds available, students are encouraged to look for off-campus accommodation. Our [Off Campus Accommodation](#) offers advice and information on how to find suitable off-campus accommodation during your stay at Maynooth University.

Travel/Medical Insurance

All Erasmus students must have travel insurance which includes **repatriation** (assisted transfer of a person back to their home country in case of serious injury or illness) covering the period of their stay at Maynooth University. Students must upload a copy of their insurance policy via our online application system prior to their arrival at Maynooth University. Failure to do so will result in not being able to register with Maynooth University. Students will receive an email with the link for uploading the Travel/Medical Insurance before their arrival. The European Health Insurance Card will not suffice in this case.

Student Support at Maynooth University

Our university offers an excellent support to our students in number of areas:

- Student Health Centre
- Counselling Services
- Student's Union
- Academic Advisory Office
- Disability Office
- Chaplaincy



