



General Information

Address:	International Office Humanity House, South Campus Maynooth University, Maynooth Co. Kildare, Ireland
Telephone:	+353 1 7083868
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Web:	http://www.maynoothuniversity.ie/international
Erasmus University Code:	IRLMAYNOOT01
Location:	Map of North and South Campus

Staff

Erasmus Officer:	Wendy Cameron +353 1 7083417 wendy.cameron@mu.ie
Outgoing students/Bilateral Agreements:	Patty Hayden +353 1 708 4735 patricia.hayden@mu.ie
Incoming Students:	Jenny Coonan +353 1 7086666 jenny.coonan@mu.ie

Application to Maynooth University

Students wishing to study at Maynooth University as Erasmus Exchange students must be first nominated by their home university via email. Nominated students will be contacted by Jenny at Maynooth University with information regarding their stay with us and instructions on how to apply. The **Acceptance Letters** will only be emailed to students a few weeks after the application deadline date.

Application deadlines 2018/2019:	Full Year	31 st May 2018
	1 st Semester	31 st May 2018
	2 nd Semester	31 st October 2018

Language Proficiency

No language proficiency certificate is required. However, we expect students to have a **very good command of English** in all four language skills – writing, reading, **listening and speaking**. Erasmus students will be marked the same way as the domestic students, with no exceptions.

Please note that students need to be approved by the departmental Maynooth University international coordinators in order to be able to register for their courses. The international coordinator may refuse to approve a student for a required course if they believe the English competency of a student is insufficient to successfully participate in the course.

Accommodation

Demand for on-campus accommodation far exceeds the number of beds available and so students are encouraged to look for off-campus accommodation. The allocation of on-campus accommodation for exchange students is done on a 'first come first served' basis and students are notified by the Accommodation Office of the booking process in advance of arrival. There are off campus options available as well.

Please visit our Accommodation Office website [Accommodation Office](#) for more information.

How to get to Maynooth

There is a very efficient shuttle bus service operating between Dublin Airport and Maynooth.

Please check out [Airport Hopper](#) website for details on schedule and prices. We would advise students to book their flight to fit in the time frame of the Airport Hopper schedule. Please contact us if you require additional information.

Orientation

The orientation sessions are **compulsory to attend** for all Erasmus students. Students will receive essential information regarding their time at Maynooth University.

Full Year and 1 st Semester students	19 th and 20 th September 2018 (to be confirmed)
2 nd Semester students	23 rd and 24 th January 2019 (to be confirmed)

Term Dates

Term dates	1 st Semester: 24 th September 2018 – 26 th January 2019
	2 nd Semester: 4 th February 2019 – 8 th June 2019

1st Semester Erasmus students cannot extend their stay once they are registered with Maynooth University. Students are allowed to register for max **35 credits per semester** and they will have one week after the registration date to change their mind and register new modules.

Please see [Important Dates](#) for information on term dates, study period, holiday dates or examination period.

NB: Students attending Maynooth University for 1st semester only will **not write their exams in January.**

They will be finished classes on the **21stDecember 2018**.
Full Year students write their exams in January.

Available Courses

All Erasmus students are free to choose any modules from our list of [available courses](#) found on our website. These must be approved by their home university. Please note some courses have limited spaces available. Students must check there are enough courses on our available courses list that their home university will approve of. Students often have to make changes to their original course choice and learning agreement due to timetable clashes, limited spaces, course no longer being available etc. Students should have alternative choices available for this reason.

Please note: Erasmus students will choose their modules/classes via IMAS (International Module Approval System) prior to arrival and they will be sent the link to make their selection. Students must upload a certified translated transcript of all results to date in order to be approved for their modules. The certificate **must be a certified translation** or it will not be accepted by the system.

Travel/Medical Insurance

All Erasmus students must have travel insurance which includes **repatriation** (assisted transfer of a person back to their home country in case of serious injury or illness) covering the period of their stay at Maynooth University. Students must upload a copy of their insurance policy in advance of arrival and will be contacted with details on how to do so. Failure to do so will result in not being able to register with Maynooth University. The European Health Insurance Card will not suffice in this case.

Student Support at Maynooth University

Our university offers an excellent support to our students in number of areas:

- Student Health Centre
- Counselling Services
- Student's Union
- Academic Advisory Office
- Disability Office
- Chaplaincy

