

Conferring Office Information

Queries to be forwarded to the Conferring Office

- I require a Diploma Supplement, what do I do?
- I have changed my name; how will this affect my Conferring/Parchment and what do I do?
- I have outstanding fees, can I graduate?
- I graduated previously with outstanding fees which I have now paid – what happens now?
- All other queries not listed here or below.

All of the following questions can be answered by checking the Conferring website

- When is my conferring ceremony?
- How long is the conferring ceremony?
- Where can I view my ceremony?
- When will I receive my degree parchment?
- What language is my degree parchment written in?
- How do I order a copy of my degree parchment in English?
- How do I obtain a copy of my degree parchment in Latin?
- How do I order a replacement parchment?
- Is it possible to request a copy of the Conferring Booklet?
- I am taking Autumn Supplemental/Resit examinations. When will I graduate?

FAQs

When are the Conferring ceremonies taking place?

Please view the [Schedule of Ceremonies](#) on the Conferring website. The schedules are updated closer to the ceremony time.

If I am due to graduate in October, how will I find out about the ceremony?

Students eligible to graduate in October will receive an email from the Conferring Office to their **student email account** nearer that time.

How do I obtain a gown for my conferring ceremony?

Any student who wishes to hire a gown for their virtual ceremony can contact Phelan Conan, the official robe maker to Maynooth University, by clicking on the following link www.phelanconan.com

Is there a professional photographer available?

Lafayette Photography are the official photographers for Maynooth University. Information at www.lafayette.ie or email the company at info@lafayette.ie

I moved location recently, how do I ensure I receive my tickets?

Please notify the conferring officer. Email graduation@mu.ie and note your student number.

Can I request extra ticket(s) for my guests?

All students due to be conferred will receive x2 tickets which allow their guests entry to the ceremony and the reception in Pugin Hall afterwards. Sometimes spare tickets become available closer to the ceremony, but this is not guaranteed. Email graduation@mu.ie noting your student number to enquire.