



Maynooth University Student Residences – General Booking Terms and Conditions

The following summary of terms and conditions apply to all room bookings with the University. Once a room is occupied a Licence to Reside will be granted and that will govern the relationship and residency during occupancy period in line with the Residential Tenancies Acts. Additionally a Confirmation of Booking email will be sent by the University confirming the booking including the room details, dates and applicable fees (the “**Email Offer**”) and these general booking terms and conditions apply to the booking and subsequent residency.

1. For students booking for the full academic year the booking is for 7 days per week and 38 weeks. For students booking a single semester your booking is for the full semester consisting of 7 days per week and 19 weeks. Bookings for a single semester starting in September are not automatically renewed for semester 2. A further booking must be made for semester 2, subject to availability.
2. The dates on which the occupancy starts and ends are confirmed in the Confirmation of Booking mail. Please note the earliest date for occupancy in the relevant year and the latest date of check-out. Both will be published on the website and will be on your Confirmation of Booking email and on your Licence to Reside.
3. The latest date for check-out in the first semester should be noted by those student booking a rooms for semester 1 only.
4. Acceptance of the schedule of accommodation fees (see the website for full details), the due dates, the amounts of each installment and the prescribed method of payment (via the accommodation account only) are accepted by the booker once a booking is made.
5. No financial discounts are given if residents go home every weekend or are away for holidays/field trips/placements/illness etc. Rooms will be held and residents must pay the Accommodation Fees during those periods of absence.
6. Students who book rooms must be eligible for the rooms made available. The full list of eligibility criteria (both general and room-specific and, to avoid doubt, including but not to be taken as just those of an ongoing nature referred to in the Licence to Reside) are set out on the University web site where the link to book is provided (the “**Full Eligibility Criteria**”) and bookers must familiarise themselves with these *before* requesting to book a room. Any bookings found by the University not to fulfil the Full Eligibility Criteria following the Email Confirmation of Booking will be invalid and cancelled by the University by email notification to the booker at the email address provided by the booker at the time of booking.
7. Students accept that the rooms will be in a community environment with a shared kitchen. If you have serious food allergies, you need to satisfy yourself in advance that this environment is suitable for you, understanding that other residents may agree to small changes to facilitate you but may not agree or have the capacity to facilitate very significant changes.

8. In line with our policy on diversity, you may be sharing an apartment with students of any age, nationality, ability, gender, or academic course or year.
9. Details and additional information given on www.maynoothuniversity.ie/accommodation are accepted by the booker as part of these terms and conditions.
10. The method of payment of all Accommodation Fees and charges is online using your online accommodation account and a bankcard. Please note that we do not have systems to cope with payments made in any other way such as by cheque, bank to bank payments or in cash.
11. Bookings may be cancelled by the University at any time up to check-in on notification by email to the booker at the email address provided by the booker at the time of booking if:
 - a) the booker does not fulfil any one or more of the Full Eligibility Criteria as applicable to the booking whether before or after the Email Offer including if the booker does not have a full time registered academic place in Maynooth University or St Patrick's College at the time of check-in;
 - b) if the booker is found to have more than one booking, in which case **all** of the bookings will be cancelled;
 - c) if the booker is a CAO applicant and does not receive a **round 1 CAO offer** of a place to Maynooth University or St Patrick's College Maynooth;
 - d) if a booker is found to have misused, hacked or accessed the booking system at an unauthorised time or in an unauthorised manner;
 - e) if the Booking Fee or Accommodation Fees are not received in full by the stated due dates;
 - f) if a booker is found to have given false or misleading information on the booking form;
 - g) if the booker or someone on behalf of the booker is found to be canvassing.
12. The Booking Fee is strictly **non-refundable** in the event that a booking is cancelled by either the booker or the University except where there is no academic place for the prospective student in the University as follows:
 - a) for a continuing student due to failed exams (and the student notifies the University Accommodation Office of this change in circumstance within 14 days of the publication of the exam results);
 - b) for CAO students if they do not receive a CAO offer to Maynooth University or St Patrick's College Maynooth; or
 - c) for international students if they do not receive an academic offer to Maynooth University or St Patrick's College Maynooth.
13. Irish Speaking rooms (Scéim Chónaithe) are single en-suite rooms and allocated on a competitive basis. However if you book a room and subsequently get a room offer in the Scéim Chónaithe there is no financial cost to move, provided you have already booked a room type of single en-suite. If not the cost difference will fall due immediately to accept your room in the Scéim
14. The room type confirmed to you in the Email Offer, is the room type which will be assigned to you subject to any changes which the University makes in consultation with you prior to check-in. Requests for room type changes and room swaps cannot be given prior to check-in.
15. By booking a room you accept that there is a Community Code to be adhered to for all residents. The code is set out in the E-Induction and the regulations governing the operation and management of the University Residences by the University from time to time whether set out in the University's student handbook, on the University's web site or otherwise notified or communicated to the Student Resident (the "**Residence Regulations**"). The code of conduct is community focused and balances individual needs and the common good. If you are booking the Quiet Zone you must know and accept the ethos that applies to it.

16. The Licence to Reside is granted on the day of check-in but the terms of the Licence to Reside is available to view from the date of booking.
17. For CAO Students bookings are valid until the CAO offers round 1 only and will not prevail to CAO round 2 or subsequent CAO offers.
18. Bookings are between the student/ the prospective student and the university. We do not normally engage with third parties in relation to this booking and canvassing will result in the booking being cancelled by the University.