



**Maynooth
University**
National University
of Ireland Maynooth



BOOKING TERMS AND CONDITIONS

The following summary of terms and conditions apply to all student room bookings with the University which are also subject to the Licence to Reside. Short term bookings have similar but separate T&Cs. Once a room is occupied a Licence to Reside will be granted and that will govern the relationship and residency during occupancy period in line with the Residential Tenancies Acts. Additionally, a Confirmation of Booking email will be sent by the University confirming the booking including the room details, dates and applicable fees and these general booking terms and conditions apply to the booking and subsequent residency.

1. For students booking for the full academic year the booking is for 7 days per week for the full semester (including the holidays Halloween, Christmas, Easter etc) and reading weeks. For students booking a single semester your booking is for the full semester consisting of 7 days per week. Start and end dates will be published on the website each year. Bookings made for a single semester starting in September are not automatically renewed for semester
2. A further booking must be made for semester 2, subject to availability. Those who need a room for the full academic year should book a full year in the first instance if it is available. 2. The dates on which the occupancy starts, and ends are confirmed in the Confirmation of Booking mail and published on the website. Please note the earliest date for occupancy in the relevant year and the latest date of check-out. Both will be published on the website and will be on your Confirmation of Booking email and on your Licence to Reside.
3. The latest date for check-out in the first semester should be noted by those students booking a room for semester 1 only.
4. Acceptance of the schedule of accommodation fees (see the website for full details), the due dates, the amounts of each instalment and the prescribed method of payment (via the accommodation account only) are accepted by the booker once a booking is made.
5. No financial discounts are given if residents go home every weekend or are away for holidays/field trips/placements/illness etc. or arrive later than check-in.
6. Students who book rooms must be eligible for the rooms made available. The full list of eligibility criteria (both general and room-specific and, to avoid doubt, including but not to be taken as just those of an ongoing nature referred to in the Licence to Reside) are set out on the University web site where the link to book is provided (the "Full Eligibility Criteria") and bookers must familiarise themselves with these before requesting to book a room. Any bookings found by the University not to fulfil the Full Eligibility Criteria following the Email Confirmation of Booking will be invalid and cancelled by the University by email notification to the booker at the email address provided by the booker at the time of booking.

7. Students accept that the rooms will be in a community environment with a shared kitchen and depending on the room type selected you may also be sharing bathrooms. If you have serious food allergies, you need to satisfy yourself in advance that this environment is suitable for you, understanding that other residents may agree to small changes to facilitate you but may not agree or have the capacity to facilitate very significant changes.

8. In line with our policy on diversity, you may be sharing an apartment with students of any age, nationality, ability, gender, or academic course or year.

9. Details and additional information given on www.maynoothuniversity.ie/accommodation are accepted by the booker as part of these terms and conditions.

10. The method of payment of all Accommodation Fees and charges is online using your online accommodation account and a bankcard. Please note that we do not have systems to cope with payments made in any other way such as by cheque, bank to bank payments or in cash.

11. Bookings may be cancelled by the University at any time up to check-in on notification by email to the booker at the email address provided by the booker at the time of booking if: a) the booker does not fulfil any one or more of the Full Eligibility Criteria as applicable to the booking whether before or after the Email Confirmation of Booking including if the booker does not have a full time registered academic place in either Maynooth University or St Patrick's College b) if the booker is found to have more than one booking, in which case all of the bookings will be cancelled; c) if the booker is a CAO applicant and does not receive a round 1 CAO offer of a place to Maynooth University or St Patrick's College Maynooth; d) if a booker is found to have misused, hacked or accessed the booking system at an unauthorised time or in an unauthorised manner; e) if the Utilities and Services Charge or Accommodation Fees are not received in full by the stated due dates; f) if a booker is found to have given false or misleading information on the booking form; g) if the booker or someone on behalf of the booker is found to be canvassing. h) If the booker has not provided sufficient evidence that Covid19 restrictions and guidelines can be and have been complied with.

12. The Utilities and Services Charge is strictly non-refundable in the event that a booking is cancelled by either the booker or the University except where there is no academic place for the prospective student in the University as follows: a) for a continuing student due to failed exams (and the student notifies the University Accommodation Office of this change in circumstance within 14 days of the publication of the exam results); b) for CAO students if they do not receive a CAO Round 1 offer to Maynooth University or St Patrick's College Maynooth; or c) for international students if they do not receive an academic offer to Maynooth University or St Patrick's College Maynooth or where they do not check-in within a reasonable time of commencement of the Licence .

13. Irish Speaking rooms (Scéim Chónaithe) are single en-suite rooms and allocated on a competitive basis. However, if you book a room and subsequently get a room offer in the Scéim Chónaithe there is no financial charge to move, provided you have already booked a room type of single en-suite. If not the cost difference will fall due immediately to accept your room in the Scéim

14. The room type confirmed to you in the Confirmation of Booking Email, is the room type which will be assigned to you subject to any changes which the University makes in consultation with you prior to check-in. Requests for room type changes and room swaps cannot be given prior to check-in.

15. By booking a room you accept that there is a Community Code to be adhered to for all residents. The code is set out in the E-Induction and the regulations governing the operation and management of the University Residences by the University from time to time whether set out in the University's student handbook, on the University's web site or otherwise notified or communicated to the Student Resident (the "Residence Regulations"). The code of conduct is community focused and balances individual needs and the common good. If you are booking the Quiet Zone you must know and

accept the separate ethos that applies to it. Eligibility for the Quiet Zone is strictly adhered to and any previous breaches of Licence whether followed by Community Service or not will disqualify.

16. The Licence to Reside is granted on the day of check-in but the terms of the Licence to Reside are available to view from the date of booking.

17. For CAO Students bookings are valid until the CAO offers round 1 only and will not prevail to CAO round 2 or subsequent CAO offers. Where the booking event occurs after the CAO Round 1 offers are made only those with a valid Round 1 academic place offer for St Patrick's College of Maynooth University will qualify for eligibility for room booking.

18. Bookings are a contract between the student/the prospective student and the University. We do not normally engage with third parties in relation to this booking and canvassing will result in the booking being cancelled by the University.

19. COVID19: Rooms booked for the semester or full academic year are subject to compliance with government restrictions and guidelines relating to the Covid19 pandemic. Those who have been outside Ireland within 14 days of the date before check-in must make separate arrangements, either with the Residence Office or other appropriate accommodation provider for self-isolating requirements where applicable. Do not assume that your term time room is suitable or available for self-isolating.