

Maynooth University
Maynooth, Co. Kildare, Ireland



IT Services

Affiliate Account Application Form

This form must be completed in full and signed by **both** the affiliate and the Head of Department/program lead. Forms cannot be signed on behalf of affiliates. Completed forms can be scanned and emailed to servicedesk@mu.ie or posted to IT Services, Eolas Building, Maynooth University.

<u>Department*</u> :
<u>Surname*</u> :
<u>Middle name</u> (used in the event of a name clash):
<u>First name*</u> :
<u>Contact phone*</u> :
<u>Duration*</u> :

- **Affiliate**: Defined as a person working for, or on behalf of, the University who will not be given a staff number, but who require access as if staff to Library & IT services.
- All fields above marked with a '*' are mandatory. If a direct telephone number cannot be provided, please provide the departmental office extension.
- **Duration**: Affiliates are granted an account with a maximum duration of a year. An extension (of up to another year) can be requested by their Head of Department/program lead as the current duration ends.
- Please read our policies before signing this form. Signing this form means you agree to the University's policies. Policies are available at: <https://www.maynoothuniversity.ie/university-policies>

Your signature:.....Date:.....

Departmental Head signature:.....Date:.....

This form has been returned to you as mandatory fields were not completed ☐