

# Block or allow pop-ups in Chrome

By default, Google Chrome blocks pop-ups from automatically showing up on your screen. When a pop-up is blocked, the address bar will be marked Pop-up blocked . You can also decide to allow pop-ups.

If you still get pop-ups after disabling them, then you could have malware. Learn how to [get rid of malware](#).

[Computer](#)   [Android](#)   [iPhone & iPad](#)

## Turn pop-ups on or off

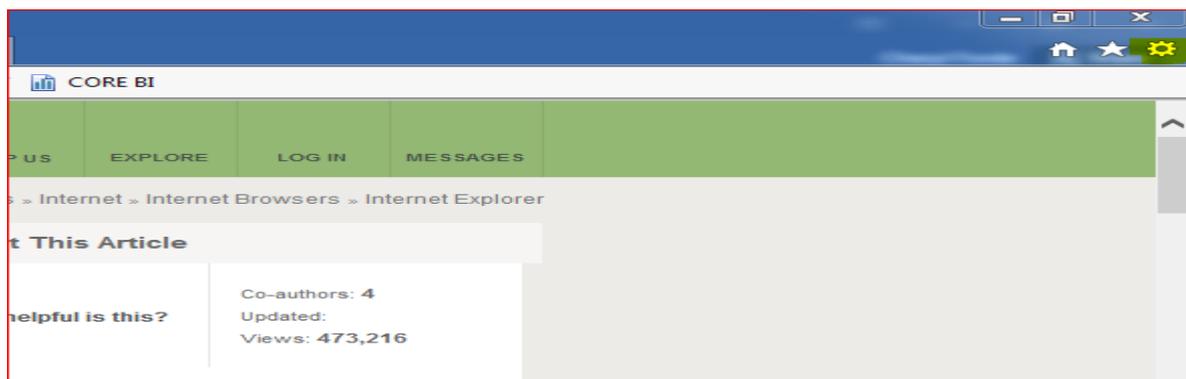
1. On your computer, open Chrome.
2. At the top right, click More  > Settings.
3. At the bottom, click **Advanced**.
4. Under "Privacy and security," click **Site settings**.
5. Click **Pop-ups and redirects**.
6. At the top, turn the setting to **Allowed** or **Blocked**.

## How to Turn Off the Pop-Up Blocker in Internet Explorer

Free-form S  Reader Approved

The Pop-up Blocker in Internet Explorer keeps most sites from opening pop-ups while you browse the internet. This is great for keeping advertising at bay, but it can cause problems with sites that rely on pop-ups to use. Turning off the Pop-up Blocker or lowering its blocking level can help you start using these websites again.

pen your menu on the RHS



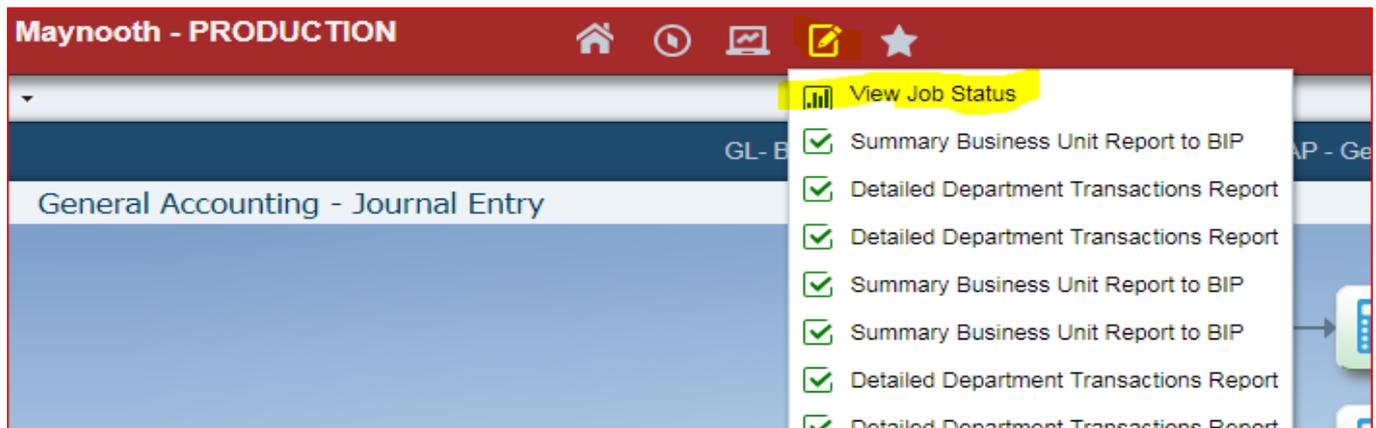
Select Internet Options

Select Privacy

Select Turn on Pop-Up Blockers

Click OK

# HOW TO DELETE REPORT HISTORY

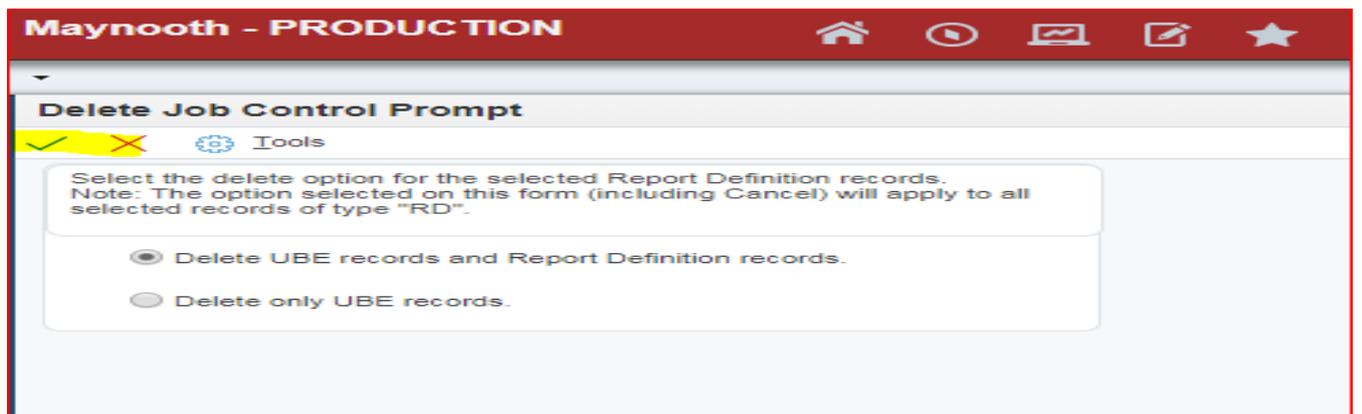
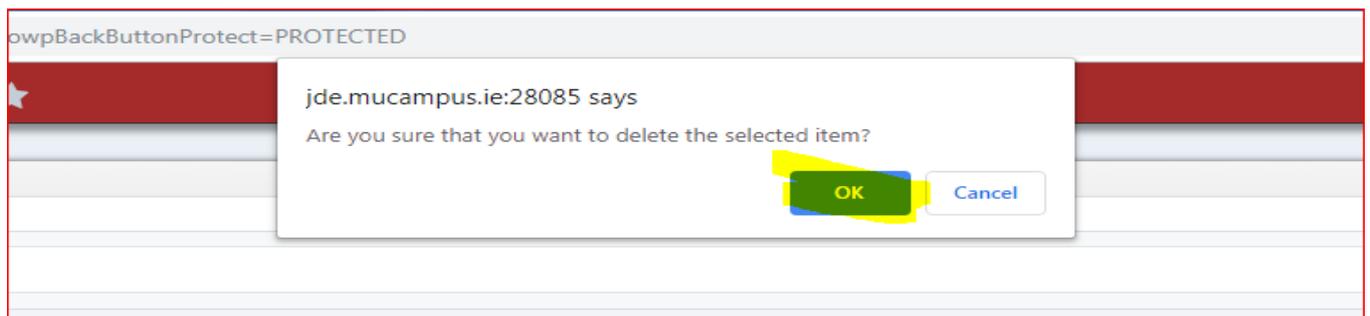


Submitted Job Search

User ID:

Records 1 - 10

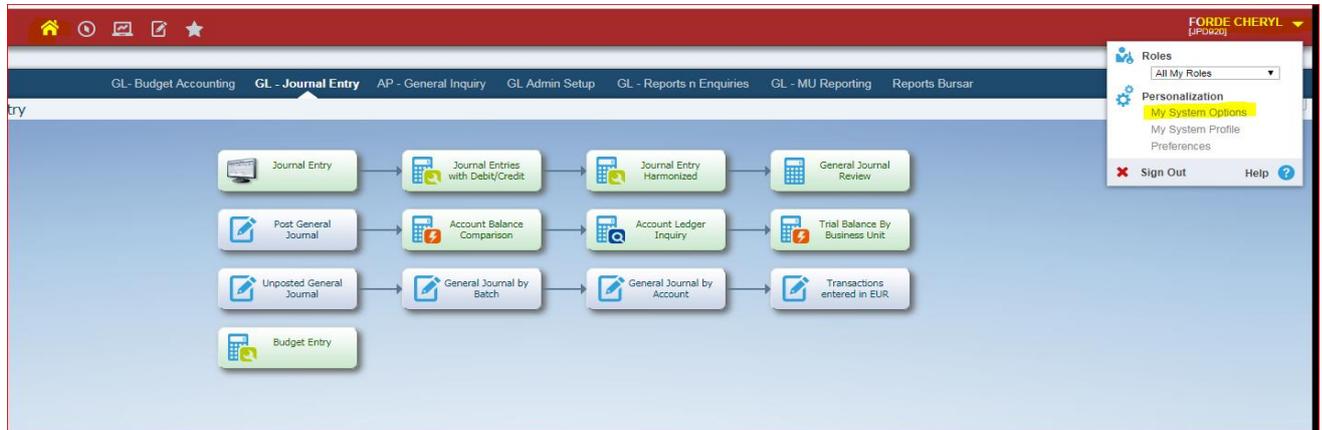
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<input type="checkbox"/>			Detailed Department Transactions Report	Detailed Department Transactions Report	R560
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<input type="checkbox"/>			Summary Business Unit Report to BIP	Summary Business Unit Report	R560
<input type="checkbox"/>			Summary Business Unit Report to BIP	Summary Business Unit Report	R560
<input type="checkbox"/>			Detailed Department Transactions Report	Detailed Department Transactions Report	R560
<input type="checkbox"/>			Detailed Department Transactions Report	Detailed Department Transactions Report	R560
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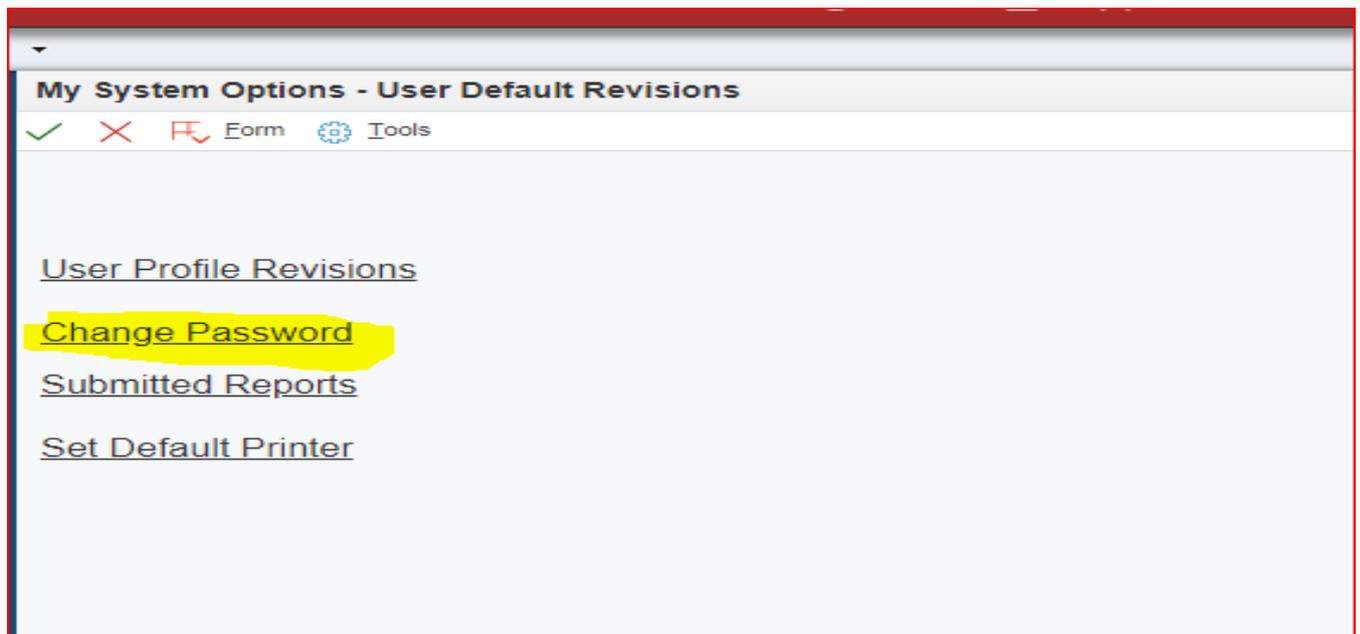
## HOW TO CHANGE YOUR PASSWORD

From the home page, click on the drop down arrow on the RHS beside your name.

Choose My System Options



Select the Change Password Option



Password Rules:

Minimum length is 8 characters

It should contain at least one numeric (0-9)

It should contain at least one special character (!"£\$%^&\*)

It cannot contain more than 2 consecutive characters (aaa)