

# 10 TIPS FOR GETTING THE MOST OUT OF LIVE LECTURES AND LECTURE RECORDINGS

## 1 Attend

You may be tempted to miss lectures, especially if they are also available online. However, you should make the effort to attend whenever you are expected to.

## 2 Engage

You will learn best when you actively engage with the lecture. Be sure to participate in any assigned activities during a live lecture, or while watching the recording.

## 3 Catch up

If you miss a live lecture, then aim to watch the recording in full as soon as possible, and in advance of the next lecture.

## 4 Take notes

Panopto has a built-in feature for note taking as you watch the live stream. Your notes will be synchronised with what you are watching as you type. You can also use other note-taking apps, such as Microsoft OneNote, available as part of MU's Office 365 package for students.

## 5 Update your notes

While watching a recording of a video for the second or subsequent time, update and expand on your notes.

## 6 Recap and review

Once you've watched a lecture in full, go back and revisit any parts that you don't understand.

## 7 Make the most of the technology

Pause and rewind to recap and revisit parts of the lecture. Panopto's table of contents, search and thumbnail features allow you to go directly to a particular section of a Panopto recording. Panopto bookmarks allow you to save a particular point in a recording to revisit later.

## 8 Don't multitask

It can be tempting to multitask, by engaging in other activities whilst watching remote or recorded lectures. However, you will learn best if you give them your full attention. In particular, never attempt to watch a lecture while driving.

## 9 Don't binge watch

Don't binge-watch lecture recordings at the last minute before your exams. You will learn more effectively if you keep up-to-date with your lectures on a weekly basis.

## 10 Ask for help

Reach out to lecturers and classmates if you have questions, or need any additional help.

