

Strategies for effective online group work

1. Make sure that your group has a clear purpose. Check with your lecturer that you all have the same understanding of what the group project needs to accomplish and what steps there are to meet expectations.
2. Establish learning objectives early – Make the assessment criteria explicit.
3. Establish tasks for individual team members that will add up to a complete assignment.
4. Consider assigning roles such as a “project manager” to liaise with your lecturer and to give update reports.
5. Ensure group size is appropriate enough to allow for full participation of all members.
6. Allow adequate time for preparation and communication. Build in opportunities to see projects at various stages of completion.

