

Examination Result Recheck Request

- (1) Before submitting this form, you should contact your Department to discuss the matter and, where possible, you should view your script.
- (2) This form **must be submitted within two weeks** from the date of publication of examination results, or in exceptional circumstances, within such extended period as allowed by the President of the University.
- (3) There is a **€25 per subject fee** (not per module) for the rechecking of an examination result. Payment can be made online via the MU Shop at https://shop.nuim.ie/index.php?app=ecom&ns=prodshow&ref=5000005_exam_recheck and please note that payment must be received prior to the recheck request being processed.

To request a recheck, complete this form and send by email to the Office of the Registrar at Registrar@mu.ie

The formal check shall ensure that all parts of the examination have been marked and that no errors occurred in the recording, collating or combining of marks which determined the result. Please note that a recheck does not involve a re-assessment of the work, or alter any academic judgement made in assessment.

Student number		MU email	
First name		Surname	
Address			
Programme (e.g. Arts)		Year of study (e.g. 1 st year)	
Subject(s) to be checked – please list below:		Module(s) to checked – please list below:	

SIGNATURE:

DATE: