Quality Committee Meeting Minutes: 15th February 2019

Present: Paula Murray (Chair), Jeneen Naji, Katie Deegan, Eilish Dillon

Apologies: Marie Griffin, Siobhán Harkin, Stephen Buckley, Colin Graham, Killian Woods

In Attendance: Zsuzsanna Zarka (Secretary)

The Chair welcomed Dr Eilish Dillon (Faculty of Social Sciences representative) and Mr Killian Woods (Postgraduate representative) as new members to the Committee.

1. Minutes of last meetings

The minutes of meetings on 23rd October 2018 were adopted.

2. Matters Arising

None.

3. Correspondence

The Committee has received a response from the Registrar providing clarification regarding the status of the two proposed working groups on Collaborative Provisions and on the Programmatic Review of Omnibus Programmes. The Committee has agreed to consider the response in conjunction with items 6 and 7.

4. QQI Cinnte Institutional Review—Update on Main Review Visit

Professor Jim Walsh, Institutional Coordinator for the Cinnte Institutional Review, joined the meeting for this item to provide an update on the Main Review Visit that took place in December 2018. Professor Walsh provided details on the forthcoming phase of the review process, timelines for receiving a draft and the subsequent finalized review report. Outlining impressions and working relationships with review team, the Coordinator moved on to updating the Committee about the review team's impressions regarding the review schedule, documentations received, and how the review team commended the range of staff and students involved in review sessions. The Coordinator highlighted the intense nature of the process, while also noting how this facilitated learning and sharing information about individual areas and the University as a whole. Commenting on the inclusive approach to the Maynooth University review process, the Coordinator highlighted that this involved process would facilitate support for implementing the recommendations from the review report. Noting how the review team was impressed by the embedded quality culture across

the University, the Coordinator closed by outlining potential areas the review team may identify as recommendations for the University.

## 5.	Update on 3rd cycle of quality reviews in 2017-18

The Quality officer introduced the item to the Committee. Following discussion, members noted the quality improvement plans for the School of Business, and the departments of Geography and Economics, Finance and Accounting. Members noted the inconsistency in approaches and details provided in the QIPs, and that the QIPs appear to include the departmental/school perspective while not providing information on the agreed outcome following discussions with University management. Reflecting on its governance role, members of the Quality Committee agreed to seek clarification on the outcomes of such meetings for information. The Quality Committee recommends the development of a QIP template with uniform headings while maintaining flexibility to facilitate discretion in approach.

## 6.	Update on Working Group on Collaborative Provisions

Following discussion of the Registrar's letter, members agreed to action writing a response asking for clarification on how a new procedure is initiated, and whether the two proposed working groups have the support of the Registrar or the University Executive to proceed. Members agreed to respond and invite the Registrar to attend a meeting of the Quality Committee in his capacity as the University Executive member with overall responsibility for Quality Assurance and Enhancement.

## 7.	Update on Working Group on Programmatic Review of Omnibus Programmes

Following discussion of the Registrar's letter, members agreed to action writing a response asking for clarification on how a new procedure is initiated, and whether the two proposed working groups have the support of the Registrar or the University Executive to proceed. Members agreed to respond and invite the Registrar to attend a meeting of the Quality Committee in his capacity as the University Executive member with overall responsibility for Quality Assurance and Enhancement.

## 8.	A.O.B.

No.