



**Maynooth
University**
National University
of Ireland Maynooth

Ollscoil Mhá Nuad

Maynooth University

QUALITY IMPROVEMENT AND ASSURANCE

PEER REVIEW GROUP REPORT

#NAME OF DEPARTMENT #

ACADEMIC YEAR XXXX

Confidential

Date

Contents

1. Introduction.....	3
2. Peer Review Group Members	3
3. Timetable of the site visit	3
4. Peer Review Methodology	3
4.1 Site Visit	3
4.2 Preparation of the Peer Review Group Report	3
5. Overall Assessment	3
5.1 Summary Assessment of the Department	3
5.2 Self-Assessment Report.....	4
6. Findings of the Peer Review Group: Commendations and Recommendations	4
6.1 Overview.....	4
6.2 Commendations	4
6.3 Recommendations for Improvement.....	4
Institutional/Strategic Recommendations	5
Recommendations to the Department	5

1. Introduction

Provide a general overview of the review undertaken, description of the department covered, when the review took place etc.

2. Peer Review Group Members

Name	Affiliation	Role

3. Timetable of the site visit

- Give the timetable of the site visit (*can be inserted as an appendix by the Quality Office*)
- Comment on suitability and adequacy of the timetable.

4. Peer Review Methodology

4.1 Site Visit

Comment on any aspects of the site visit as appropriate.

4.2 Preparation of the Peer Review Group Report

How was the Peer Review Group Report compiled and drafted?

5. Overall Assessment

5.1 Summary Assessment of the Department

Provide a summary overall analysis (strengths, weaknesses, opportunities and threats) of the department, both as addressed in the Self-Assessment Report and from the perspective of the Peer Review Group.

5.2 Self-Assessment Report

Comment on the Self-Assessment Report. In particular, refer to any relevant issue that was not addressed in the Report. Include a comment on the completeness of the Report and the accuracy of the contents. Provide comment on the methodology employed in the preparation of the Self-Assessment Report.

6. Findings of the Peer Review Group: Commendations and Recommendations

6.1 Overview

Comment, as appropriate, on details in the Self-Assessment Report or as identified during the Peer Review Group Visit. This could include commentary on the following areas, emphasising relevant quality assurance procedures and their effectiveness, as well as reflecting on enhancement-led activities:

- Department governance and organisation
- Teaching, learning, assessment and student feedback
- Research activities and outputs
- Staffing and staff development
- Resourcing and Facilities
- Internal and external engagement
- Implementation of recommendations for improvement made in Peer Review Group Report arising from last quality review

6.2 Commendations

Identify achievements and quality in the department under review.

6.3 Recommendations for Improvement

Provide a list of recommendations for improvement for the department, having reflected on those identified in the Self-Assessment Report and those that the Peer Review Group would like to make in addition to those made by the department.

The tables below categorise recommendations as being institutional/strategic or department level, in line with the guidance notes accompanying this template.

Institutional/Strategic Recommendations

Number	Recommendation	Additional PRG Comments
S.1		
S.2		

Recommendations to the Department

Number	Recommendation	Additional PRG Comments
U.1		
U.2		