# **CTL Teaching Observation Form**

# **Part 1 – Teaching Observation Record**

**To be completed by Teacher**

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| **Observer** |  | **Teacher** |  |
| **Date** |  | **Module** |  |
| **Length of session** |  | **Length of observation**  |  |
| **Year Group** |  | **Number of students** |  |
| **Nature of session e.g. tutorial/lecture** |  |
| **Topic** |  |
| **1. Aims of the observed teaching session** (brief statement indicating overall aim of the session)**2. What are the learning outcomes for this teaching session?**On completion of this session, students will be able to:*
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| **3. Rationale for your teaching approach** (why are you doing things this way; on what pedagogical/educational basis or previous experience are you basing your approach and methods for this class?) |

# **Part 2 – Teaching Observation - Observer Feedback**

**To be completed by Observer**

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| **Summary of the session’s overall quality in relation to the learning outcomes:** |
| **Comments on strengths and potential areas for development** |
| **Prompts** | **Strengths and Areas for Development** |
| Introducing the session to the students (clarity of learning outcomes; linking to past, future class/ module/learning) |  |
| Planning and Organisation |  |
| TeachingMethods/approach |  |
| Teacher delivery approach; timing, motivation, communication etc. |  |
| Content (accuracy, relevance, use of examples, level, attending to students’ needs and learning outcomes) |  |
| Student engagement |  |
| Equity, Diversity and Inclusion considerations |  |
| **Final Observer Comments** |
| **Observer Signature**Dr Alison FarrellTeaching Development OfficerCentre for Teaching and LearningDate |  |

## **Part 3: Teacher’s Reflection**

This section requires the teacher to reflect on their teaching and to consider what they have learned. They should also reflect on the feedback given by the observer and what their learning or awareness from the process will mean for future teaching practice.

**To be completed by Teacher**

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| **My reflections and learning** |
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| **My action plan arising from this observation process and learning from it** |
| **Future Actions** | **How to achieve them** | **Timescale or deadline** | **How I will evaluate my action** |
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