

## Teaching and Learning Fellowships 2022-23

### FAQs

**Q. What can the funding be used for?**

A. The funding can be used on staff time including the buying out of staff time, for the production of resources, for catering and events, for guest speakers/expert input, for travel and subsistence, for conference fees, for the purchase of equipment and/or software and other reasonable expenses as approved by the review panel. All spending, and recording of same, should conform with University procedures and processes, including those associated with recruitment and procurement.

**Q. Can the Fellowship be inter-institutional?**

A. Yes, however responsibility for the spending and the accounting of that spend must rest with the Maynooth University partner.

**Q. Can occasional staff apply for a Fellowship?**

A. Yes. Any member of Maynooth University staff who teaches can apply for the Fellowship assuming the support of a home department.

**Q. I would like to collaborate with Professional Services colleagues on my Fellowship. Is this a possibility?**

A. Yes. We welcome Fellowships which span departments (academic and professional) and include cross-functional teams.

**Q. Can a project build on previous work or does it need to be entirely novel?**

A. Yes. A project can build on previous work but it should show some development of that work.

**Q. Where can I find examples of previous Fellowship projects?**

A. Previous fellowship reports are available on the CTL Website

- <https://www.maynoothuniversity.ie/centre-teaching-and-learning/teaching-fellowships>
- [2020 Team Fellowship Report](#)
- [2019 Fellowship Report](#)

**Q. Where can I get help or who can I call if I have a question about the Fellowship Call or application?**

A. You can email [teachingandlearning@mu.ie](mailto:teachingandlearning@mu.ie) or [alison.m.farrell@mu.ie](mailto:alison.m.farrell@mu.ie)

**Q. Will there be conditions with the awarding of the Fellowship?**

A. There are some conditions outlined in the Call. In addition, the panel may ask for certain conditions to be fulfilled. They may also make recommendations about the work of the Fellowship.

**Q. What feedback will I get from the review process?**

A. Each applicant/team will get written collated feedback on their application.

**Q. Can I appeal the decision of the panel?**

A. The review panel will apply the published criteria to each application. There will be no appeals process.

**Q. If I add a separate list of references, to the application form, to address Section 9 of the form, will they be included in the word count?**

A. No. You can add a list of references and they won't be included in the word count for this section.

**Q. How will I work out rates of pay for staff who might work on the Fellowship?**

A. Applicants should use current Maynooth University staff salary scales as noted on the Human Resources webpages of the website.

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Centre for Teaching and Learning