



**Maynooth University**  
**Ollscoil Mhá Nuad**  
**Doctoral Scholarship in the School of Business**

The School of Business is pleased to announce that a PhD Scholarship will be available for several students intending to commence PhD studies in October 2022. Applications will be accepted to all three School of Business PhD Programmes: PhD in Business and Management, PhD in Accounting, and PhD in Finance.

**Closing date for applications**

Applications will be accepted up to the **closing date of 8 August 2022** (midnight Irish time).

**Eligibility**

Full time research degree students commencing study in October 2022, and who have a relevant first class or 2.1 honours in their primary degree, or have a relevant Master's degree and fulfil the specific entry requirements of the PhD Programme they are applying for, are eligible to apply for scholarship support in the School of Business. Students who are in receipt of a university scholarship or who have fees paid from external sources are not generally eligible.

**Value of Scholarship**

1. Full annual tuition fees support (approximately €6,500 per annum);
2. A fixed maintenance award of €18,500 per annum;

**Maintenance Award**

A fixed stipend of €18,500 per annum will be offered. This will be paid in twelve equal instalments from October to September. The scholarship will be awarded for the expected duration of the studies, up to a maximum of four years, subject to satisfactory annual review of progress in research under the Universities normal processes and a satisfactory annual teaching review.

**Teaching Duties**

We believe that a central aspect of the PhD experience is the acquisition of both research and education skills. We therefore require all Doctoral Scholarship students to undertake both training in research and teaching, and application of both in skills in practice. You will be expected to undertake up to 240 hours of teaching activity per academic year as part of your Doctoral Scholarship. This work may include supporting tutorials, grading and other teaching related work, including preparation. This work will not normally exceed 20 hours per week during semester 1 and 2, of which not more than 12 hours would be direct contact with students. A greater number of hours may be worked per week outside of term-time to a maximum of 120 hours per calendar year. Scholarship beneficiaries may not undertake any other substantive paid work within the University.

Scholarship beneficiaries will be required to undertake teaching support duties as may be specified by the Head of Department or their nominee (whom in the case of the School of Business would normally be the Deputy Head of School Operations). These duties may include, but are not limited to, the following:

- To assist the delivery of a range of teaching and assessment activities, including tutorials and demonstrations that may include the demonstration and support of specialist software, in support of the required teaching commitments of undergraduate students;
- To contribute, under supervision, to the development of appropriate teaching materials to ensure that content and methods of delivery meet learning objectives;
- To contribute, where appropriate and under supervision, to the assessment process, using a variety of methods and techniques and to provide effective, timely and appropriate feedback to students to support their learning;
- To be available for consultation by undergraduate students and where appropriate taught postgraduate students;
- To lead classes with groups of students and/or participate in the supervision of practical work, advising on skills, methods and techniques to assist the transfer of knowledge.
- To undertake limited administrative duties as requested by the Head of Department;
- To attend meetings associated with the course they support as requested/ appropriate.
- To assist with School of Business outreach programmes, including Summer Schools, Open Days, and related activities.
- To support, where appropriate, placement and practice engagement student activities as part of their programmes of study.

### **Duration**

The scholarship will be awarded to newly registered students only, for four years of study, subject to satisfactory annual review of progress in research and an annual teaching review.

### **Application and Selection Criteria**

The scholarship will be awarded by the School of Business in a transparent internal process on the basis of

- Research potential in an area highlighted with the School's research priorities and
- Potential and aptitude to provide high quality teaching support.

Applications will be reviewed by a committee consisting of a three to five faculty, and shall include the Head of School and PhD Director. The committee will assess applications mindful of the following.

- Quality of the PhD Research proposal.
- Fit of the PhD research proposal to the five research themes of the School of Business and available supervisory capacity. These five themes are: Business and Management Education; Global Landscapes and Markets; Innovation, Data and Value; Sustainable Environments; Work, Collaborations and Governance.
- Relevance and results of prior education and/ work experience.
- Teaching statement: quality and relevance for teaching needs of School of Business.
- Overall fit with the teaching and research needs of the School of Business.

All eligible candidates will be considered for open positions. Applicants may be shortlisted for interview and, if so, will be contacted directly by the School of Business.

### **Application Procedure**

Please follow the PhD application process for the PhD programmes on the School of Business website, stating that you wish to be considered for a Doctoral Scholarship as follows on the first page of your application:

**“I wish to be considered for the MU Doctoral Scholarship in the School of Business as Part of this PhD Application”**

Please include in your application on a separate page a one-page statement of how you think you can contribute to the teaching support of the School of Business. Please state what your teaching interests are, how your prior education or experience may be relevant to teaching, and how you can support the learning journey of undergraduate and taught postgraduate students. The heading for this page ought to be as follows: 'My Skills and Interests in Supporting Teaching at the School of Business'. This statement can contain any content you believe to be relevant. It ought to display an awareness of the undergraduate programmes of the School of Business and where you believe you can support teaching.

### **Progression**

PhD students are assessed via an annual progression review process. Continuation on the PhD programme is subject to passing the annual progression process, including passing all taught modules and the annual research review process. Additionally Doctoral Scholarship recipients are subject to an annual teaching review process by the Head of School and Deputy Head of School. Retention of the Doctoral Scholarship is subject to passing both the annual progression review and the teaching review. In the event of not passing either then the Scholarship terminates at the end of the academic year. The scholarship and any teaching support activities will terminate automatically when the holder ceases to be a registered graduate student. It is a legitimate objective of the University to provide education and training for successive cohorts of postgraduate students and providing an opportunity to students to develop skills in teaching by serving as a teaching assistant, tutor or demonstrator is an important part of postgraduate training, the University makes such work available to postgraduate students as a priority.

### **Successful application to Funded Scholarship**

If a scholarship holder is subsequently successful in securing an externally funded scholarship that covers tuition fees, then this Doctoral Scholarship will lapse at the commencement of the funded scholarship. In those circumstances, and if the scheme remains in operation, then the Departmental commitment will also lapse, and the Department may choose to commence a new Doctoral Scholarship.