



**Maynooth
University**
National University
of Ireland Maynooth

Workshop 2

Preparing to supervise and optimising quality student recruitment

Graduate Studies Office



Timetable

How do I find research students? 10.00 – 10.30 am

- *Facilitated by Dean of Graduate Studies, staff from the Graduate Studies and International Office*

How do I identify a good research student? 10.30 -11.00 am

- *In attendance: Professor Marian Lyons, Dr Jennifer McManus, Dr Karen Griffin, rep from FOSS to be confirmed*

Whose research project is it anyway? 11.00 – 11.30 am

- In attendance: Professor Marian Lyons, Dr Karen Griffin, rep from FOSE and FOSS to be confirmed.*

Recap of Previous Session

13 November 2017

Stages of the PhD Journey in MU

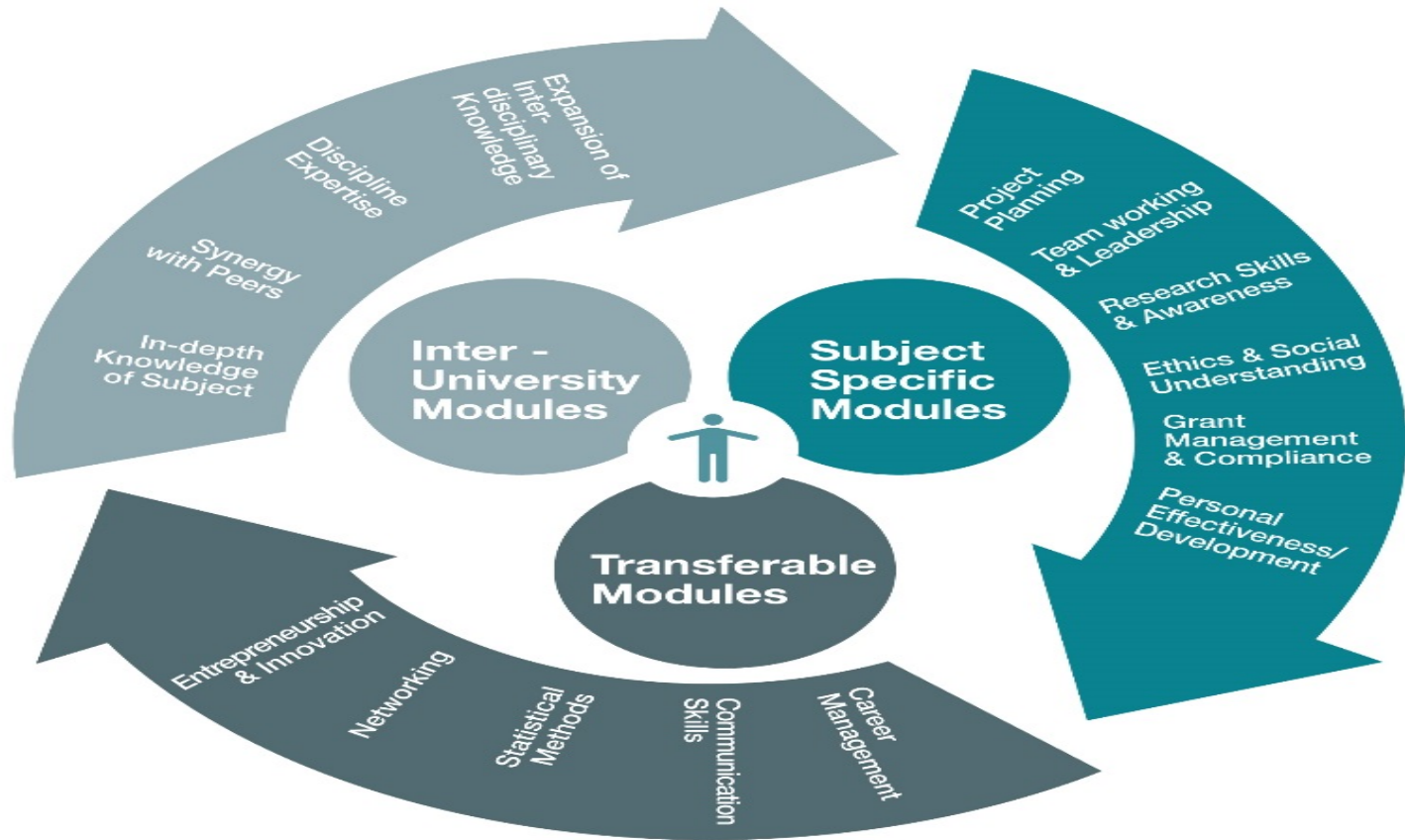


Credits Required

Structured PhD: Taught Credits Required

	Minimum Credits
4 Year Undergraduate Programme	30 (15 Transferable & 15 Subject Specific)
3 Year Undergraduate Programme and Taught Masters	30 (15 Transferable & 15 Subject Specific)
3 Year Undergraduate Programme	60 (at least 15 Transferable & 15 Subject Specific)

In brief... The Programme



Policies (relating to Research Students)

- [PhD regulations \(Sept 2016\)](#)
- [PhD by publication \(Sept 2016\)](#)
- [Roles and responsibilities](#)
- [Route of Progression Research Masters](#)
- [Guidelines for development of Dual Joint Research Programmes - February 2015](#)
- [Degree of Doctor](#)
- [European Doctorate - February 2015](#)
- [Code of practice for Viva Voce examination \(updated January 2015\)](#)

Other relevant policies

- [Registration form for occasional students](#)
- [Convictions Policy](#)
- [University Safety Policy - Health and Safety Office](#)
- [Research Ethics and Consent Form](#)
- [Freedom of Information Act and Data Protection](#)
- [Inventions and Patent Policy](#)
- [MA Degree by Examination](#)
- [MSc Degree by Examination](#)

External Policies

[Irish University Quality Board Guidelines](#)

How do I find students?

- Recruitment
- Admissions
- International recruitment
- Research funding



Recruitment

- Profile your research via Department, research cluster & main website pages
- Current students – specialist session to attract students from other Departments
- Websites e.g. academia.edu, phdireland.ie
- Social media networking – advertising via Graduate Studies Office
- University and national fairs
- Conference and publication networks
- Funded PhD opportunities

Admission

- Students must apply via PAC
- Be issued **full** offer via PAC
- Accept **full** offer via PAC
- This pushes information into Student Records system
- Prompting Password and MU email to generate
- Student can then register online

No full offer/no acceptance via PAC = no registration

International Students

- Priority countries
- Finding a supervisor/funding
- International qualifications
- Visas and immigration/Arrival and accommodation

Funding: Internal

2018-19 Schemes

- **John & Pat Hume Scholarship**– application based competition for new entrants to PhD programme

Call Open 11 December 2017

- **Maynooth University Teaching Scholarships**
- **Maynooth University PhD Co-Fund Pilot**

Call Open 11 December 2017

Funding: External

2018-19 Provisional Schemes

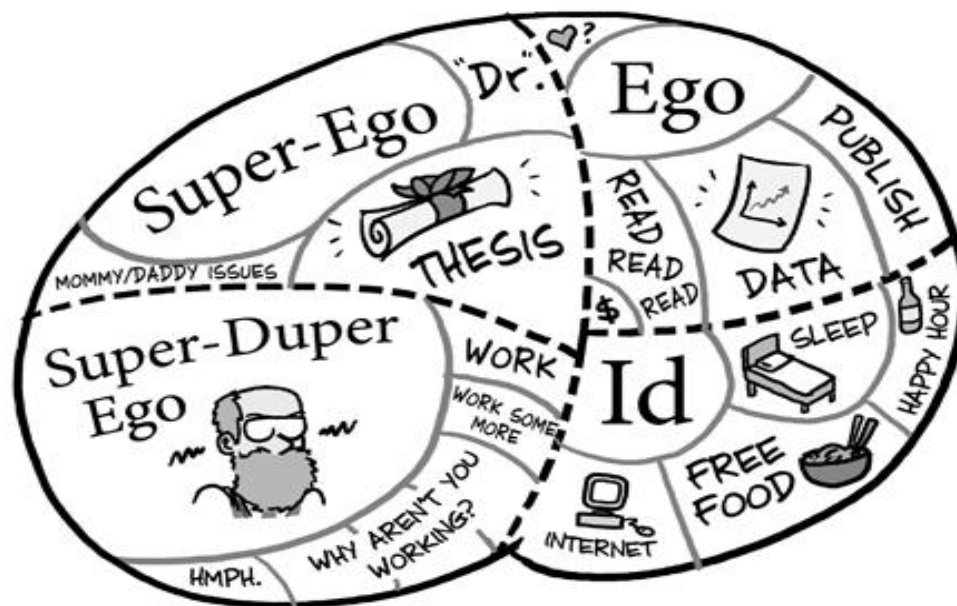
Student applies

- **Irish Research Council (IRC) Employment Based Scholarship Scheme** – likely to open mid Dec 2017 and close mid Feb 2018
- **IRC Enterprise Partnership Scheme** – likely to open Spring and close beginning of June 2018
- **IRC Government of Ireland Scholarship Scheme** - likely to open beginning of Sept and close end Oct 2018
- **NUI E J Phelan Fellowship in International Law** (€25,000 for up to 18 months for current PhD students) – not run every year
- **NUI Dr Mary L Thornton Scholarship in Education** (€5000) – likely to close end March 2018.
- **Universities Ireland North/South Postgraduate Scholarships** (€15,000) – likely to close May 2018.

Supervisor applies

- **Teagasc Walsh Fellowship Scheme** - Likely to close mid Sept 2018.
- **Breast Cancer Now PhD Studentship Scheme** - Likely to close July 2018

Discussion: What makes a good research student?



JORGE CHAM © 2010

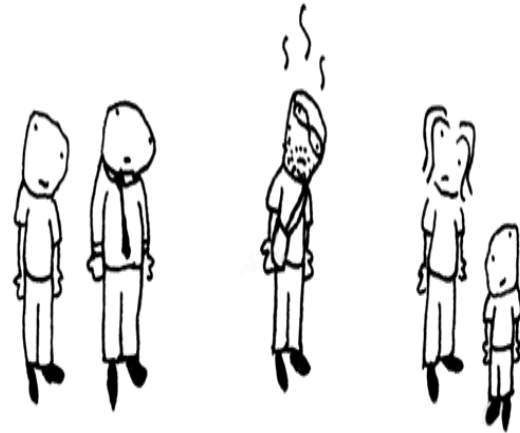
The Grad Student Brain

WWW.PHDCOMICS.COM

Discussion: What makes a good research student?

- 5 minute discussion
- Characteristics of an ideal research student
- Those that need to be innate to a student before they starts as opposed to developing during the project

PUZZLER: find the grad student!



How do identify a good research student?

- Demonstration of written and oral ability
- The role of interviews (formal and informal, in person or via the web)
- References and other supports in the decision
- The difference between considering a student who the supervisor already knows or does not know at all (and who may be entirely new to the university or even country).

Supervisory arrangements in MU

- Sole supervisor
- Co-supervision
- Supervision by a primary and secondary supervisor
- Supervision by a supervisory team

- Joint supervision across departments in Maynooth University
- [Regulations governing supervisory arrangements](#)

Criteria for Supervision

The proposed supervisor is appropriately qualified, sufficiently expert and interested in the research area to offer the student proper advice.

- A supervisor should normally hold a PhD, or have previous experience of supervision of doctoral research, or have equivalent expertise.
- Supervisors who have not previously supervised doctoral research are normally expected to participate in training, and/or co-supervise with an experienced supervisor.

Criteria for Supervision

- Full-time temporary academic staff (with at least a three year contact), qualified to PhD level and suitably experienced, may undertake supervision of PhD or research master's students with the approval of the head of department. Students should be informed of the status of temporary academic staff before commencement of their registration.

Funding:

Whose project is it anyway?

- Personal Funding
 - John Hume
 - Maynooth University Training Scholarships
 - Irish Research Council
- Project Funding
 - SFI, HRB etc
 - Use of Research Agreement for Funded Students

Tools

- Graduate Studies Resources
- Policy: Role of the Supervisor
- Initial Meeting Record
- Research Agreement for Funded Students

Role of the Initial Meeting Record

- Opportunity to design unique programme for student
- Identify modules that will enhance the student's research programme
- Identify modules that students will take in year one
- Agree Calendar of Meetings
- Records the attendance on the Induction Programme
- Ensures that the candidate is aware of University regulations and policies
- Programme is approved by the Departmental Research Progress Committee