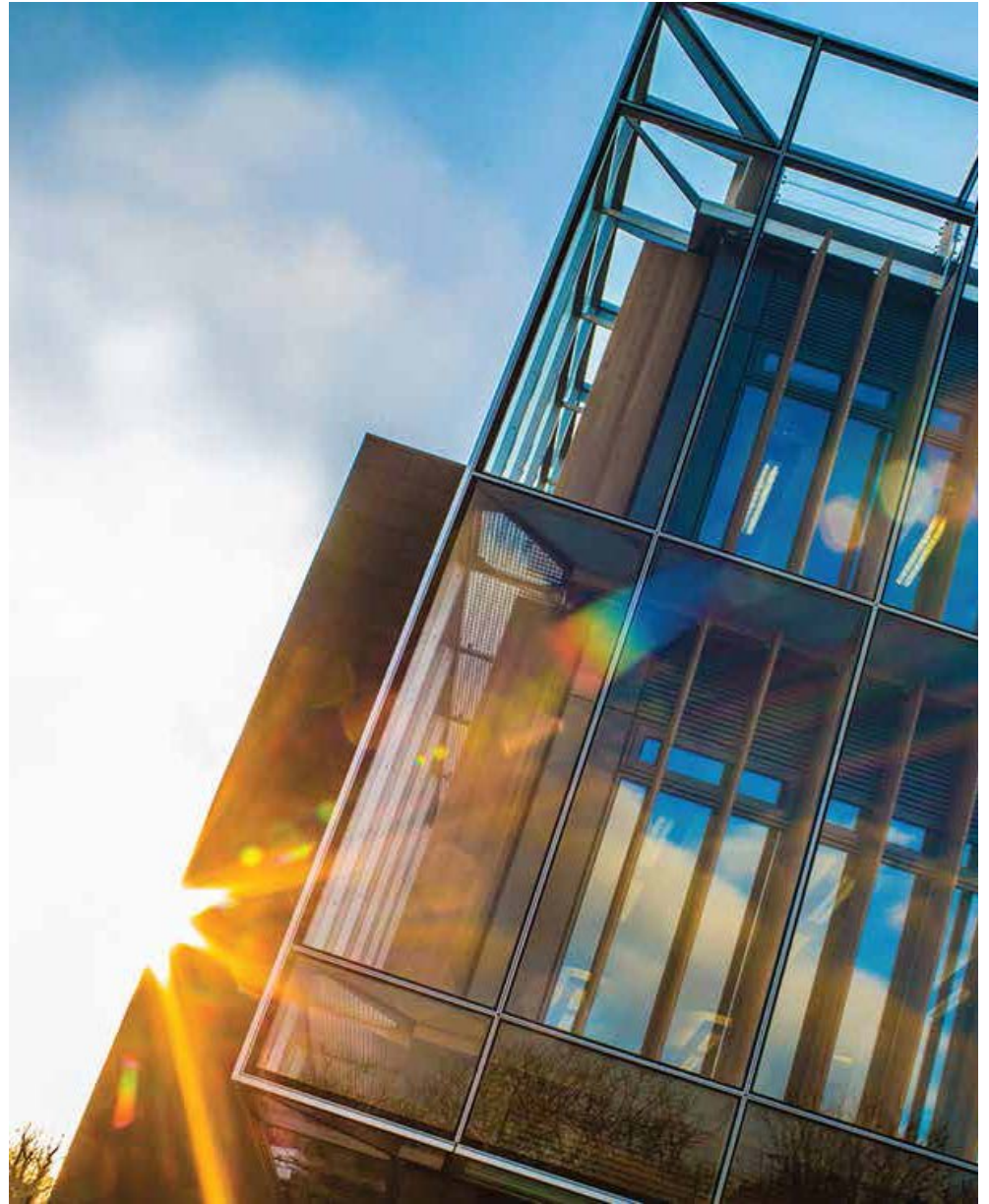




**Maynooth
University**
National University
of Ireland Maynooth

The supervisor and the Institution

Marie Murphy

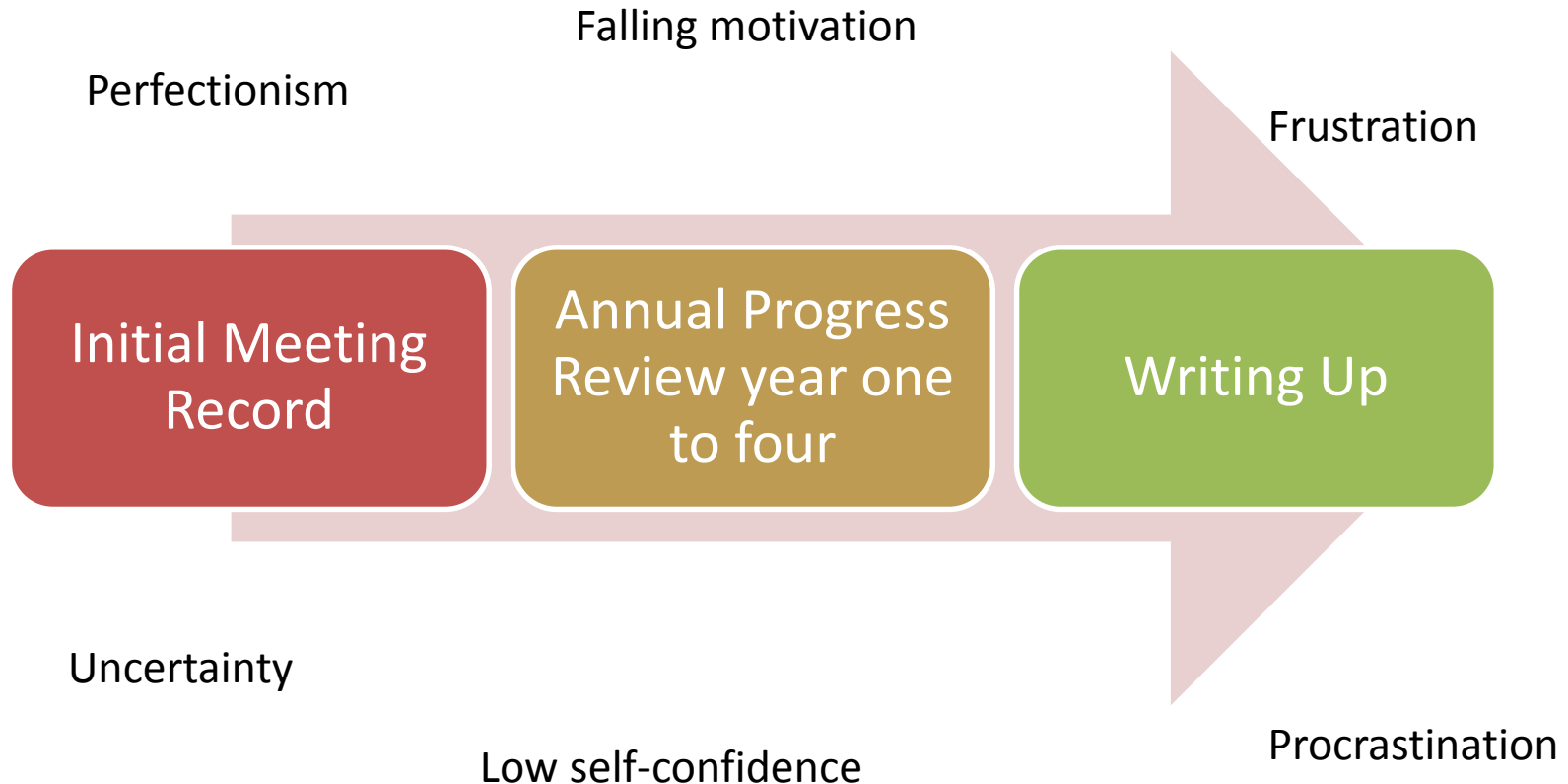


Supervisory arrangements in MU

- Sole supervisor
- Co-supervision
- Supervision by a primary and secondary supervisor
- Supervision by a supervisory team

- Joint supervision across departments in Maynooth University

Stages of the PhD Journey in MU



Department Research Student Progress Committee

Research students will be monitored by a Departmental Research Student Progress Committee (DRSPC).

The aims of the committee are to:

- Support and enhance the supervisor/student relationship
- Monitor the progress of doctoral students
- Provide advice and support both to you and to your student
- Full details are available on <https://www.maynoothuniversity.ie/university-policies/academic>

Administrative Progression: Initial Meeting Record

Purpose of Initial Meeting Record:

- Opportunity to design unique programme for student
- Identify modules that will enhance the student's research programme
- Identify modules that students will take in year one
- Agree Calendar of Meetings
- Records the attendance on the Induction Programme
- Ensures that the candidate is aware of University regulations and policies
- Programme is approved by the Departmental Research Progress Committee

Administrative Progression: Annual Report

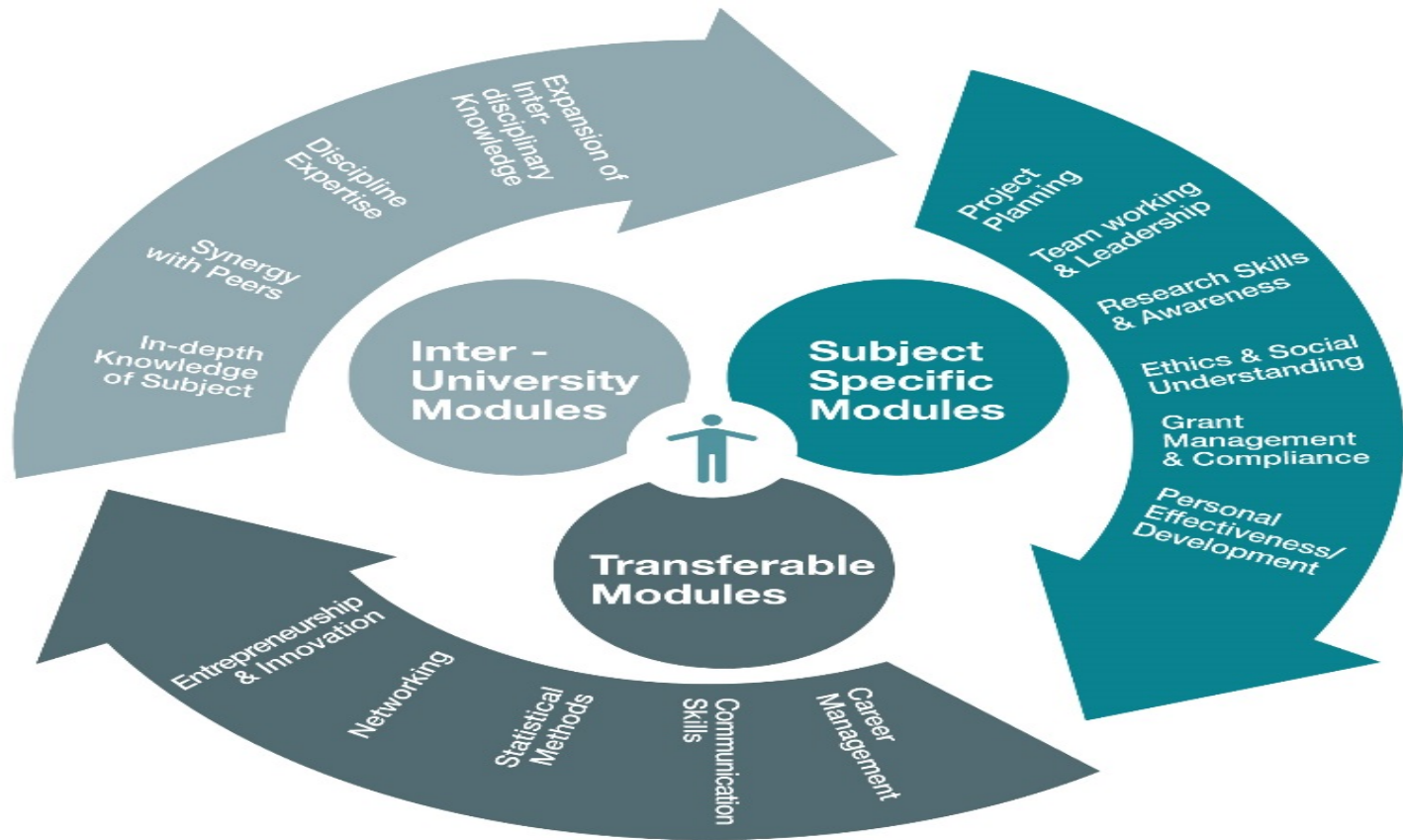
- Departments are required to review annually the progress of research students. The review is carried out by the Departmental Research Progress Committee (DRSPC) and signed off by the Head of Department/Director of Institute and the Principal Supervisor and uploaded for June exam board.
- In addition, the marks and/or grades for generic skills, transferable skills, specialist and DRHEA modules taken by these students should also be uploaded and will be presented to the June Exam meeting for approval.
- **Research Masters and PhD Credit Waivers and Course Variations**

Credits Required

Structured PhD: Taught Credits Required

	Minimum Credits
4 Year Undergraduate Programme	30 (15 Transferable & 15 Subject Specific)
3 Year Undergraduate Programme and Taught Masters	30 (15 Transferable & 15 Subject Specific)
3 Year Undergraduate Programme	60 (at least 15 Transferable & 15 Subject Specific)

In brief... Your Programme



Policies (relating to Research Students)

- [PhD regulations \(Sept 2016\)](#)
- [PhD by publication \(Sept 2016\)](#)
- [Roles and responsibilities](#)
- [Route of Progression Research Masters](#)
- [Guidelines for development of Dual Joint Research Programmes - February 2015](#)
- [Degree of Doctor](#)
- [European Doctorate - February 2015](#)
- [Code of practice for Viva Voce examination \(updated January 2015\)](#)

Other relevant policies

- [Registration form for occasional students](#)
- [Convictions Policy](#)
- [University Safety Policy - Health and Safety Office](#)
- [Research Ethics and Consent Form](#)
- [Freedom of Information Act and Data Protection](#)
- [Inventions and Patent Policy](#)
- [MA Degree by Examination](#)
- [MSc Degree by Examination](#)

External Policies

[Irish University Quality Board Guidelines](#)

Supervisory Policy

Roles and Responsibilities

- [Student](#)
- [Supervisor](#)
- [Departments/Centres/Institutes](#)
- [Registrar](#)
- [Dean Of International & Graduate Studies](#)
- [Examiners](#)
- [Academic Council](#)
- [Faculty](#)
- [University](#)

Funding: Internal

Schemes subject to change on annual basis, subject to Academic Council's approval

2018-19 Provisional Schemes

- **John & Pat Hume Scholarship**– application based competition for new entrants to PhD programme;
- **Taught Masters Bursaries**– application based competition for new entrants to Taught Masters;
- **Taught Masters Entrance Scholarships** (Eilis Murray) – prize to Maynooth University graduate who achieves the highest overall 1st Class Honours among all taught masters applicants in department.


Supervisory Training

The Graduate Studies Office will coordinate additional supervisor training during the academic year 2017-18.

The sessions will cover three main areas:

- Preparing to supervise and optimising student recruitment 30 November 2017
- Making progress 15 February 2018
- Completion, the Viva and beyond 26 April 2018

Graduate Studies Office Contacts

- For information updates visit:
www.maynoothuniversity.ie/postgraduate
-  @mu_postgrad
- www.facebook.com/postgraduatemaynooth
- Look out for **Mailing List** updates from Graduate Studies Office
- Contact: graduatestudies@nuim.ie or 01 708 6785/01 708 6018
- Marie Murphy: Marie.Murphy@nuim.ie : 708 6016